

Board of Governors

Minutes of the Two Hundred and Fifty-Sixth (256th) Meeting held on Wednesday, June 17, 2026, at 5:30 pm

Present:	Cary O'Brien, Chair (Socio-Economic Representative) Leslie-Anne Barber, Vice-Chair (Socio-Economic Representative) Lisa Peldjak, Interim Director General Sandra Stark, Acting Academic Dean Evelyn Gauthier, Labour Market Representative Maria-Viviana Aguilar, Pre-University Alumnus Brian Tavares, Technical Studies Alumni Representative Kimberly Chan, Parent Representative Lynne Perron, Parent Representative Justin Bélanger, Pre-University Student Association Representative Dan Daminato, Teaching Professional Representative Mark Molnar, Teaching Professional Representative Connor Spearman, Non-Teaching Professional Representative (arrived 5:35 pm) Denis Bédard-Charette (on behalf of Emily Menard), Support Staff Representative
Also Present:	Valerie Gamache, Secretary General
Regrets:	Terry Kharyati, Director General Ledy Rivas Zannou, University-Level Representative Eldon Keon, School Board Representative Benoît Tourangeau, Technical Studies Student Association Representative
Guests:	Caitlin Campisi, Associate Academic Dean Sean Scott, Director of Student Services

B256-1.0	<p>APPROVAL OF AGENDA</p> <p>1.1 Call to Order/Opening Remarks</p> <p>The Chair confirmed quorum and called the meeting to order at 5:32 pm and then read the College Land Acknowledgement. He reminded the Board of meeting procedures and the opportunity to state any conflicts.</p> <p>The Chair also reminded the Board that June is the National Indigenous History Month and that June 21 marks Indigenous Peoples Day. The Staff Recognition event held last week was well attended and Board members were reminded of Convocation on Wednesday, June 25.</p> <p>Heartbeat, Connor Spearman's presentation on the future of the Library was included in the Director General's Report and the Director of Procurement and Financial Services prepared a video in advance of the Operating Budget discussion.</p> <p>1.2 Approval of Agenda</p> <p>Brian Tavares moved for the adoption of the draft agenda which was seconded by Evelyn Gauthier. The Chair moved for the addition of Item 8.3 Committee on Senior Executive Management; in absence of other changes, the draft agenda was adopted as amended.</p> <p>1.3 Acknowledgement of Parent Representative Election Results</p> <p style="text-align: center;">RESOLUTION #B256-1.3</p> <p style="text-align: center;">2025-2026 PARENT REPRESENTATIVE</p> <p>WHEREAS, in accordance with Article 8(d) of the General and Vocational Colleges Act (CQLR, c C-29), a general meeting of parents was called by the Director General on May 29, 2025 for the purpose of electing a Parent Representative to the 2025-2026 Board of Governors for a term of two (2) years.</p> <p>AND WHEREAS parents/guardians in attendance at the general meeting elected Kimberly Chan to the 2025-2026 Board of Governors.</p> <p>Moved by: Leslie-Anne Barber</p> <p>Seconded by: Justin Bélanger</p> <p>THEREFORE, BE IT RESOLVED THAT:</p> <p>The CÉGEP Heritage College Board of Governors acknowledges the election of Kimberly Chan by her peers as a Parent Representative for a term of two (2) years to the 2025-2026 Board of Governors.</p> <p>RESOLUTION #B256-1.3 was unanimously approved.</p> <p>1.4 Acknowledgement of Marek Carroll, Parent Representative</p> <p style="text-align: center;">RESOLUTION #B256-1.4</p> <p style="text-align: center;">RECOGNITION OF FORMER MEMBER OF THE BOARD OF GOVERNORS</p> <p>WHEREAS Marek Carroll served on the Board of Governors as a Parent Representative from September 27, 2023 until June 2, 2025.</p>
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AND WHEREAS Mr. Carroll also served on the 2024-2025 Executive and DG Evaluation Committees and provided prudent counsel and leadership to the Board of Governors and Senior Management.

Moved by: Dan Daminato

Seconded by: Evelyn Gauthier

THEREFORE, BE IT RESOLVED THAT in recognition of Marek Carroll's exceptional dedication and service to the College, the CÉGEP Heritage College Board of Governors gratefully acknowledges his commitment throughout his term and offers an expression of sincere gratitude.

RESOLUTION #B256-1.4 was unanimously approved.

1.5 Acknowledgement of Student Association Representatives

RESOLUTION #B256-1.5

RECOGNITION OF FORMER MEMBERS OF THE BOARD OF GOVERNORS

WHEREAS Justin Bélanger was elected President and Benoît Tourangeau was elected Activity Coordinator of the Student Association for the 2024-2025 Academic Year.

AND WHEREAS Messrs. Bélanger and Tourangeau served on the 2024-2025 Board of Governors and subcommittees and provided important student perspectives to the Board of Governors and Senior Management.

Moved by: Connor Spearman

Seconded by: Mark Molnar

THEREFORE, BE IT RESOLVED THAT in recognition of Justin Bélanger's and Benoît Tourangeau's exceptional dedication and service to the College, the CÉGEP Heritage College Board of Governors gratefully acknowledges their commitment throughout their term and offers an expression of sincere gratitude.

RESOLUTION #B256-1.5 was unanimously approved.

1.6 Acknowledgement of Brian Tavares, Technical Studies Program Alumni Group Representative

RESOLUTION #B256-1.6

RECOGNITION OF FORMER MEMBER OF THE BOARD OF GOVERNORS

WHEREAS Brian Tavares served on the Board of Governors as an Alumni – Technical Studies Program Representative from October 26, 2022 until June 30, 2025.

AND WHEREAS Mr. Tavares also served on the Executive and Audit Committees and provided prudent counsel and leadership to the Board of Governors and Senior Management.

Moved by: Leslie-Anne Barber

	<p>Seconded by: Maria-Viviana Aguilar</p> <p>THEREFORE, BE IT RESOLVED THAT in recognition of Brian Tavares's exceptional dedication and service to the College, the CÉGEP Heritage College Board of Governors gratefully acknowledges his commitment throughout his term and offers an expression of sincere gratitude.</p> <p>RESOLUTION #B256-1.6 was unanimously approved.</p>
B256-2.0	<p>CONSIDERATION OF MINUTES</p> <p>2.1 Board of Governors Meeting Minutes of May 28, 2025 were approved as presented via the Consent Agenda.</p> <p>2.2 Executive Committee Meeting Minutes of June 11, 2025 were deposited for information which was acknowledged by the Board via the Consent Agenda motion.</p>
B256-3.0	<p>STANDARD BUSINESS</p> <p>3.1 ACS Graduates None.</p> <p>3.2 DCS Graduates None.</p> <p>3.3 Board of Governors Three-Year Work Plan 2024-2027 The document was acknowledged via the Consent Agenda motion.</p> <p>3.4 2025-2026 Board, Executive Committee and Academic Senate Meetings Schedule The document was acknowledged via the Consent Agenda motion.</p>
B256-4.0	<p>PRESENTATIONS</p> <p>4.1.1 Endowment Fund</p> <p>Mark Molnar, Chair and President of the Fund, provided an overview of the Funding highlighting the following:</p> <ul style="list-style-type: none"> • Fund is a registered charity which operates through the efforts of volunteers and promotes students' perseverance, contributions. • Donations are received from Alumni, College staff, and generations of families. • Fund is a means by which to connect with the community and is an integral link to the College history.

	<ul style="list-style-type: none"> • Broad impact given students are from all regions of Quebec and noted the difficult economic situation in Western Quebec. • Candidates are treated with respect and sensitivity and are given a sense of belonging through the acknowledgement of their contributions, diversity and struggles; often nominations/testimonies are submitted by students – awareness of and compassion for their peers. • Ten (10) awards up to a value of \$400 are presented annually in accordance with the various criteria. • Current financial situation is strong and should last in perpetuity.
B256-5.0	<p>BUSINESS ARISING</p> <p>5.1 Board Training/Evaluation</p> <p>The Vice-Chair spoke to the speaker’s knowledge and focus on strategy. The Committee will schedule regular meetings to organize in-person training, topics and speakers for the next session.</p> <p>5.2 Audit Committee Terms of Reference Revisions</p> <p>The Committee Chair provided an overview of the amendments.</p> <p style="text-align: center;">RESOLUTION #B256-5.2</p> <p style="text-align: center;">AUDIT COMMITTEE TERMS OF REFERENCE – REVISIONS</p> <p>WHEREAS, on an annual basis, the Audit Committee reviews the Committee Terms of Reference as a best practice.</p> <p>AND WHEREAS at the May 12, 2025 meeting, Audit Committee members reviewed the Committee Terms of Reference and proposed revisions.</p> <p>AND WHEREAS the Chair of the Board of Governors proposed further revisions as presented in Reference Document #B256-5.2a</p> <p>Moved by: Mark Molnar</p> <p>Seconded by: Leslie-Anne Barber</p> <p>THEREFORE, BE IT RESOLVED THAT, upon recommendation by the Audit Committee, the Board of Governors adopts the revisions to the Audit Committee Terms of Reference as presented in Reference Document #B256-5.2a.</p> <p>Resolution #B256-5.2 was unanimously approved.</p>
B256-6.0	<p>NEW BUSINESS</p> <p>6.1 Human Resources Matters</p> <p>6.1.1 Staffing Plan for Non-Teaching Personnel – Organization Chart</p> <p>This item was acknowledged via the Consent Agenda motion.</p>

6.2 Financial Matters

6.2.1 2025-2026 Operating Budget

The Interim Director General spoke to the main points of the video noting the salary and IT cost increases and the likelihood of generating a smaller surplus. She noted that most CÉGEPs generate surpluses, however, given the provincial fiscal situation, it would be prudent to use a significant portion of the surplus funds as the Ministry will be conducting reviews over the Summer potentially impacting both budgets. In response to an enquiry, she informed the Board that the Director of Procurement and Financial Services is conducting more research on the envelopes in the Régime budgétaire to fund both the Investment and Operating Budgets.

RESOLUTION #B256-6.2.1

2025-2026 OPERATING BUDGET

WHEREAS in early May 2025, the Ministry provided preliminary funding grants for all CÉGEPs for the 2025-2026 Academic Year with further adjustments.

AND WHEREAS the Interim Director General and Director of Procurement and Financial Services held multiple consultations with Services in the development of the proposed 2025-2026 Operating Budget as presented in Reference Document #B256-6.2.1a.

Moved by: Dan Daminato

Seconded by: Brian Tavares

THEREFORE, BE IT RESOLVED THAT, upon recommendation of the Executive Committee, the Board of Governors adopts the proposed 2025-2026 Operating Budget as presented in Reference Document #B256-6.2.1a.

Resolution #B256-6.2.1 was unanimously approved.

6.2.2 Projected 2024-2025 Surplus Funds

The Interim Director General briefly spoke to the document.

6.2.3 2025-2030 Surplus Fund Allocation

The Interim Director General summarized the allotment of surplus funds, reminding the Board that, generally speaking, not all projects are completed as planned, thereby creating a surplus.

RESOLUTION #B256-6.2.3

2025-2030 FORECASTED FIVE-YEAR ALLOTMENT OF SURPLUS FUNDS

WHEREAS, in collaboration with the Interim Director General, the Director of Procurement and Financial Services held consultations with Senior Staff on the allocation of surplus funds taking into consideration the projected 2024-2025 surplus.

AND WHEREAS on June 11, 2025, the Director of Procurement and Financial Services presented a projection of 2024-2025 surplus funds to the Executive Committee.

AND WHEREAS, in collaboration with the Director General, the Director of Procurement and Financial Services proposes the 2025-2030 Forecasted Five-Year Allotment of Surplus Funds.

AND WHEREAS, on June 11, 2025, the Executive Committee reviewed the proposed 2025-2030 Forecasted Five-Year Allotment of Surplus Funds as presented in Reference Document #B256-6.2.3a.

Moved by: Brian Tavares

Seconded by: Connor Spearman

THEREFORE, BE IT RESOLVED THAT:

1. In anticipation of the projected 2024-2025 surplus funds and upon recommendation by the Executive Committee, the Board of Governors adopts the 2025-2030 Forecasted Five-Year Allotment of Surplus Funds as presented in Reference Document #B256-6.2.3a.

2. This Resolution adopting these surplus allotments for the fiscal years 2025-2030 supersedes and replaces the last resolution and any previous motions adopted in connection with the allotment of surplus funds as at June 30, 2025.

Resolution #B256-6.2.3 was unanimously approved.

6.3 Academic Matters

6.3.1 2025-2026 Academic Department Coordinators Appointments

This document was acknowledged via the Consent Agenda motion.

6.3.2 2025-2026 Academic Senate Teaching Staff Appointments

This document was acknowledged via the Consent Agenda motion.

6.3.3 2025-2026 Academic Senate Non-Teaching Professionals Appointments

This document was acknowledged via the Consent Agenda motion.

6.3.4 Graphic and Web Design Course Substitutions

RESOLUTION #B256-6.3.4

GRAPHIC AND WEBSITE DESIGN COURSE SUBSTITUTIONS

WHEREAS minor corrections to course names were made by teaching personnel.

AND WHEREAS on May 29, 2025, the proposed revisions to the Graphic and Website Design Program course substitutions were approved by the Academic Senate.

Moved by: Brian Tavares

Seconded by: Evelyn Gauthier

THEREFORE, BE IT RESOLVED THAT, upon recommendation by the Academic Senate, the Board of Governors adopts the proposed revisions to the Graphic and Website Design Program course substitutions as presented in Reference Document #B256-6.3.4a.

Resolution #B256-6.3.4 was approved by the Board via the Consent Agenda motion.

6.3.5 Accounting and Management Technology Profile Revisions

Dan Daminato presented an overview of the revisions with a focus on MES requirements, research conducted on local labour market trends and student success.

In response to Board enquiries, it was confirmed that significant technology is incorporated into the Program, including the usage of laptops, however in absence of guidelines from the Ministry, AI is not currently being used.

RESOLUTION #B256-6.3.5

ACCOUNTING AND MANAGEMENT TECHNOLOGY PROFILE – REVISIONS

WHEREAS from August 2024 through May 2025, the Program Advisory Committee revised the Accounting and Management Technology Profile to meet MEES competency guidelines and name change for Fall 2026 implementation, completed studies of programs within the CEGEP system, reviewed local labour market and key industry trends, all with a focus on student success.

AND WHEREAS on May 29, 2025, the proposed revisions to the Accounting and Management Technology Profile were approved by the Academic Senate.

AND WHEREAS on May 29, 2025, the proposed revisions to the Accounting and Management Technology Profile were approved by the Academic Senate.

Moved by: Mark Molnar

Seconded by: Justin Bélanger

THEREFORE, BE IT RESOLVED THAT, upon recommendation by the Academic Senate, the Board of Governors adopts the proposed revisions to the Accounting and Management Technology Profile and the Program name change to Administration and Management Technology for Fall 2026 as presented in Reference Document #B256-6.3.5a.

Resolution #B256-6.3.5 was unanimously approved.

6.4 2025-2026 Board Appointments and Elections

6.4.1 Academic Senate Administrative Representatives Appointments

RESOLUTION #B256-6.4.1

ACADEMIC SENATE ADMINISTRATIVE REPRESENTATIVES' APPOINTMENTS

WHEREAS in accordance with sub article 3.2.1 Membership of Bylaw #4 Concerning the Academic Senate, the Board of Governors appoints three (3) members of the College administration, including those responsible for programs of studies, to the Academic Senate.

AND WHEREAS the Academic Dean recommends the following members as administration members:

1. Sandra Stark, Associate Academic Dean
2. Caitlin Campisi, Associate Academic Dean
3. Kelly McMahon, Associate Academic Dean – Registrar

Moved by: Dan Daminato

Seconded by: Leslie-Anne Barber

THEREFORE, BE IT RESOLVED THAT, in accordance with sub article 3.2.1 Membership of Bylaw #4 Concerning the Academic Senate and upon recommendation by the Academic Dean, the Board of Governors adopts the appointment of the following three (3) members of the College administration to the 2025-2026 Academic Senate:

1. Sandra Stark, Associate Academic Dean
2. Caitlin Campisi, Associate Academic Dean
3. Kelly McMahon, Associate Academic Dean – Registrar

Resolution #B256-6.4.1 was unanimously approved.

6.4.2 Office of the Chair and Vice-Chair

2025-2026 ELECTIONS TO THE BOARD OF GOVERNORS OFFICE OF THE CHAIR AND VICE-CHAIR

WHEREAS Article 14 of the General and Vocational College Act (CQLR, c C-29) states "The board shall choose its chairman each year from among those members who do not form part of the staff or of the student body of the college."

AND WHEREAS in accordance with Article 3.2 of Bylaw #1 Concerning the General Administration of the College, elections to the Office of the Chair and Vice-Chair are held at the last regular Board meeting of the fiscal year.

Moved by: Brian Tavares

Seconded by: Dan Daminato

THEREFORE, BE IT RESOLVED THAT, in accordance with Article 14 of the General and Vocational College Act (CQLR, c C-29) and Article 3.2 of Bylaw

#1 Concerning the General Administration of the College, the Board of Governors approve the appointment of:

1. Cary O'Brien as 2025-2026 Board of Governors Chair
2. Leslie-Anne Barber as 2025-2026 Board of Governors Vice-Chair

Resolution #B256-6.4.2 was unanimously approved.

6.4.3 Executive Committee

RESOLUTION #B256-6.4.3

2025-2026 ELECTIONS TO THE EXECUTIVE COMMITTEE

WHEREAS Article 16 of the General and Vocational College Act (CQLR, c C-29) states *"The ordinary administration of the college shall be under the jurisdiction of an executive committee which shall also exercise such other powers as are assigned to it by by-law of the college."*

The board shall elect from among the directors the members of the executive committee.

The director general shall preside over the executive committee of which he shall be a member ex officio."

AND WHEREAS, in accordance with the Board of Governors Charter, elections to the Executive Committee are held at the last Board meeting of each fiscal year.

AND WHEREAS, in accordance with the Executive Committee Terms of Reference, *"The Committee shall comprise of no less than six (6) members in total. Ex officio members shall include the four (4) Officers of the College:*

1. *Board Chair*
2. *Board Vice-Chair*
3. *Director General*
4. *Academic Dean*

Two (2) other members shall be elected by and from the members of the Board of Governors."

Moved by: Evelyn Gauthier

Seconded by: Mark Molnar

THEREFORE, BE IT RESOLVED THAT, in accordance with Article 16 of the General and Vocational College Act (CQLR, c C-29), the Board of Governors Charter and the Executive Committee Terms of Reference, the Board of Governors approve the election of the following Board members to the 2025-2026 Executive Committee:

1. Dan Daminato, Teaching Staff Representative
2. Maria-Viviana Aguilar, Pre-University Alumni Representative

Resolution #B256-6.4.3 was unanimously approved.

6.4.4 Audit Committee

RESOLUTION #B256-6.4.4

2025-2026 ELECTIONS TO THE AUDIT COMMITTEE

WHEREAS In accordance with the Board of Governors Charter, the Board "may establish any other board committee it deems necessary or advisable."

AND WHEREAS, in accordance with the Board of Governors Charter, elections to the Audit Committee are held at the last Board meeting of each fiscal year.

AND WHEREAS, in accordance with the Audit Committee Terms of Reference, *"The Committee shall comprise of three (3) members appointed by the Board of Governors from among those Board members who do not form part of the student body of the College."*

The Director General and Director of Procurement and Financial Services shall serve as non-voting members of the committee, attending meetings to provide information and guidance, as required. They do not form part of the quorum and do not participate in decision making."

Moved by: Evelyn Gauthier

Seconded by: Brian Tavares

THEREFORE, BE IT RESOLVED THAT, in accordance with the Board of Governors Charter and the Audit Committee Terms of Reference, the Board of Governors approves the appointment of the following Board members to the 2025-2026 Audit Committee:

1. Dan Daminato, Teaching Staff Representative (Chair)
2. Leslie-Anne Barber, Socio-Economic Group Representative
3. Kim Chan, Parent Group Representative

Resolution #B256-6.4.4 was unanimously approved.

6.4.5 Committee on Senior Executive Management Committee

RESOLUTION #B256-6.4.5

2025-2026 ELECTIONS TO THE COMMITTEE ON SENIOR EXECUTIVE MANAGEMENT

WHEREAS In accordance with the Board of Governors Charter, the Board "may establish any other board committee it deems necessary or advisable."

AND WHEREAS, in accordance with the Board of Governors Charter, elections to the Senior Executive Management are held at the last Board meeting of each fiscal year.

AND WHEREAS, in accordance with the Committee on Senior Executive Management Terms of Reference, *"The Committee shall comprise of three (3) members:*

- *The Board Chair, as an ex officio member*
- *Two (2) members appointed by the Board of Governors from among those Board members who do not form part of the staff or the student body of the College."*

Moved by: Leslie-Anne Barber

Seconded by: Maria-Viviana Aguilar

THEREFORE, BE IT RESOLVED THAT, in accordance with the Board of Governors Charter and the Committee on Senior Executive Management Terms of Reference, the Board of Governors approves the appointment of the following Board members to the 2025-2026 Committee on Senior Executive Management:

1. Evelyn Gauthier, Socio-Economic Group Representative
2. Lynne Perron, Parent Group Representative

Resolution #B256-6.4.5 was unanimously approved.

6.4.6 Ad Hoc Committee on the Naming of College Spaces and Services

RESOLUTION #B256-6.4.6

2025-2026 ELECTIONS TO THE AD HOC COMMITTEE ON THE NAMING OF COLLEGE SPACES AND SERVICES

WHEREAS In accordance with the Board of Governors Charter, the Board *"may establish any other board committee it deems necessary or advisable."*

AND WHEREAS, in accordance with the Board of Governors Charter, elections to the Ad Hoc Committee on the Naming of College Spaces and Services are held at the last Board meeting of each fiscal year.

AND WHEREAS, in accordance with the Ad Hoc Committee on the Naming of College Spaces and Services Terms of Reference, *"The Committee shall comprise of four (4) members. The Director General shall serve as an ex officio member, and two (2) Internal Board members and one (1) External Board member shall be appointed by the Board of Governors."*

Moved by: Lynne Perron

Seconded by: Dan Daminato

THEREFORE, BE IT RESOLVED THAT, in accordance with the Board of Governors Charter and the Ad Hoc Committee on the Naming of College Spaces and Services Terms of Reference, the Board of Governors approves the appointment of the following Board members to the 2025-2026 Ad Hoc Committee on the Naming of College Spaces and Services:

1. Mark Molnar, Teaching Staff Representative (Internal)
2. Connor Spearman, Professional Staff Representative (Internal)
3. Eldon Keon, School Board Group Representative (External)

Resolution #B256-6.4.6 was unanimously approved.

6.4.7 Ad Hoc Committee on Board Evaluations

RESOLUTION #B256-6.4.7

2025-2026 ELECTIONS TO THE AD HOC COMMITTEE ON BOARD EVALUATIONS

WHEREAS In accordance with the Board of Governors Charter, the Board *"may establish any other board committee it deems necessary or advisable."*

AND WHEREAS, in accordance with the Board of Governors Charter, elections to the Ad Hoc Committee on Board Evaluations are held at the last Board meeting of each fiscal year.

AND WHEREAS, in accordance with the Ad Hoc Committee on Board Evaluations Terms of Reference, *"The Committee shall comprise of no less than seven (7) members. The ex officio members shall be the Board Vice-Chair and the Secretary General and the five (5) other members shall be elected by and from the Board of Governors:*

- *Two (2) External Board members*
- *Two (2) Internal Board members*
- *One (1) student representative"*

Moved by: Mark Molnar

Seconded by: Brian Tavares

THEREFORE, BE IT RESOLVED THAT, in accordance with the Board of Governors Charter and the Ad Hoc Committee on Board Evaluations Terms of Reference, the Board of Governors approves the appointment of the following Board members to the 2025-2026 Ad Hoc Committee on Board Evaluations:

1. Ledy Rivas Zannou, University-Level Institution Representative (External)
2. Maria-Viviana Aguilar, Pre-University Alumni Representative (Internal)
3. Emily Menard, Support Staff Representative (Internal)

Resolution #B256-6.4.7 was unanimously approved.

6.4.8 Board Representative to the College Foundation Board.

RESOLUTION #B256-6.4.8

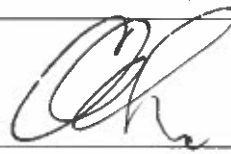
2025-2026 APPOINTMENT TO THE HERITAGE COLLEGE FOUNDATION

	<p>WHEREAS In accordance with Article 25 Board of Directors Number of the Heritage College Foundation Bylaws, <i>"The Corporation is administered by a Board made up of eleven (11) Directors, of which ..., a second may be a representative of the CÉGEP Heritage College Board of Governors, ..."</i>.</p> <p>Moved by: Connor Spearman</p> <p>Seconded by: Denis Bédard-Charette</p> <p>THEREFORE, BE IT RESOLVED THAT, pursuant to the Heritage College Foundation Bylaws, the Board of Governors recommends the appointment of Dan Daminato to the Heritage College Foundation Board of Directors to serve a two-year term.</p> <p>Resolution #B256-6.4.8 was unanimously approved.</p>
B256-7.0	<p>RECURRENT BUSINESS</p> <p>7.1 Director General Report</p> <p>The Interim Director General provided a summary of the following:</p> <ul style="list-style-type: none"> • The Parent/Guardian Information Session was the most successful to date: <ul style="list-style-type: none"> ○ The Auditorium was filled and parents were lined up both sides of the stairs; ○ The Registrar's presentation was well received and garnered a lot of interest; ○ The final slate of candidates for the Parent seat on the Board of Governors totalled seven (7); another thirty-six (36) has expressed possible interest ○ Acknowledgement of the event preparation and roll-out was conveyed to Jeremy Howard and Valerie Gamache. • The format for the Staff Recognition event last week changed from previous years and was well received; thanks were conveyed to those who attended and the messages of congratulations for her 15 years service. • Final planning for Convocation on Wednesday, June 25 are near completion. <p>The Interim Director General thanked the Board for its support over the past eight months.</p> <p>7.2 Academic Dean Report</p> <p>The Acting Academic Dean informed the Board of the professional development sessions held last week which included some health and safety and AI training.</p> <p>7.3 Student Association Report</p> <p>The President of the Association provided an overview of annual events and activities. He appreciated the opportunity to sit on the Board to learn about all the work that is done in the background, unbeknownst to the student population, in support of all the students. He remarked on his positive experience at the College and expressed his gratitude.</p>

	<p>7.4 Subcommittee Report</p> <p>None.</p>
B256-8.0	<p>OTHER</p> <p>8.1 Delegation of Authority to Executive Committee for Diplomas and Attestations</p> <p style="text-align: center;">RESOLUTION #B256-8.1</p> <p style="text-align: center;">DELEGATION OF AUTHORITY FOR APPROVAL OF ATTESTATION OF COLLEGE STUDIES AND DIPLOMA OF COLLEGE STUDIES GRADUATES</p> <p>WHEREAS all Attestations of College Studies and Diplomas of College Studies are issued to graduating students by the Ministry upon the recommendation of the Board of Governors.</p> <p>AND WHEREAS Board activities will cease subsequent to the June 17, 2025 meeting until September 2025.</p> <p>AND WHEREAS in accordance with Bylaw #9 Concerning the Delegation of Authority, the Board may delegate to the Executive Committee resolutions or bylaws establishing or modifying the rules of management of the current administration.</p> <p>Moved by: Mark Molnar</p> <p>Seconded by: Leslie-Anne Barber</p> <p>THEREFORE, BE IT RESOLVED THAT, in accordance with Bylaw #9 Concerning the Delegation of Authority, the Board of Governors adopts the delegation of authority to the Executive Committee for:</p> <ol style="list-style-type: none"> 1. The recommendation to the Ministry of all Attestations of College Studies and Diplomas of College Studies to graduating students from June 18, 2025 to September 1, 2025. 2. The reporting of such transactions at the September 17, 2025 Board of Governors meeting. <p>RESOLUTION #B256-8.1 was unanimously approved.</p>
	<p>8.2 Delegation of Authority to Executive Committee for Contracts</p> <p style="text-align: center;">RESOLUTION #B256-8.2</p> <p style="text-align: center;">DELEGATION OF AUTHORITY TO THE EXECUTIVE COMMITTEE FOR CONTRACTS</p> <p>WHEREAS Procurement and Financial Services will be conducting calls for tender and invitations for tender in June 2025 for the purpose of implementing interventions itemized in the Strategic Plan for the 2025-2026 fiscal year.</p> <p>AND WHEREAS the procurement process will not be completed before the final Board of Governors meeting on Tuesday, June 17, 2025.</p> <p>AND WHEREAS some contracts may exceed the authorization delegation by the Board of Governors to the Director General for construction, service and purchase contracts up to \$133,000.</p>

	<p>Moved by: Leslie-Anne Barber</p> <p>Seconded by: Mark Molnar</p> <p>THEREFORE, BE IT RESOLVED THAT, in accordance with Bylaw #10 Concerning Procurement and Financial Management and Bylaw #9 Concerning the Delegation of Authority, upon recommendation by the Director of Procurement and Financial Services, the Board of Governors approves:</p> <ol style="list-style-type: none"> 1. The delegation of authority to the Executive Committee from Wednesday, June 18, 2025 to September 1, 2025, to approve contracts exceeding the Director General's authority of contracts up to \$133,000.; 2. That the Executive Committee resolutions approving the award of contracts from Wednesday, June 18, 2025 to September 1, 2025 be deposited to the Board of Governors on September 17, 2025. <p>Resolution #B256-8.2 was unanimously approved.</p>
	<p>8.3 Committee on Senior Executive Management</p> <p>Lynne Perron made a motion to move to an <i>in camera</i> session which was seconded by the Chair; in absence of objections, all non Board members were excused.</p> <p>During the in-camera session the Board members were advised that the College has received a request for pre-retirement leave from Terry Kharyati with his last day at the College being July 15, 2025. As recommended by the Committee on Senior Executive Management, the Board approved the request and wished Terry Kharyati well in this new chapter of his life and also acknowledged his contributions to the College . The Board also confirmed that Lisa Peldjak will continue to be the Interim Director General until such time as the Board decides on a replacement.</p> <p>Mark Molnar made a motion to move back to the regular session which was seconded by Evelyn Gauthier. Non Board members were invited back to the regular session.</p>
B256-9.0	<p>NEXT MEETING</p> <p>9.1 The next meeting is scheduled for September 17, 2025.</p>
B256-10.0	<p>TERMINATION</p> <p>All business having been concluded the meeting was terminated at 7:58 pm.</p>


 Valerie Gauthier
 Secretary General


 Cary O'Brien
 Chair