

## Board of Governors

### Minutes of the Two Hundred and Sixtieth (260<sup>th</sup>) Meeting held on Wednesday, January 14, 2026, at 5:30 pm

**Present:** Cary O'Brien, Chair (Socio-Economic Representative)  
Leslie-Anne Barber, Vice-Chair (Socio-Economic Representative)  
Lisa Peldjak, Director General  
Eldon Keon, School Centre/Board Representative  
Maria-Viviana Aguilar, Pre-University Alumnus  
Andrea Chamberland, Technical Studies Alumni Representative  
Lynne Perron, Parent Representative  
Mark Molnar, Teaching Professional Representative  
Connor Spearman, Non-Teaching Professional Representative  
Emily Menard, Support Staff Representative

**Also Present:** Valerie Gamache, Secretary General

**Regrets:** Dan Daminato, Teaching Professional Representative  
Eunice Kouame, Technical Studies Student Association Representative  
Evelyn Gauthier, Labour Market Representative  
Kim Chan, Parent Representative  
Sammy Jamoul, Pre-University Student Association Representative

**Guests:** John Halpin, Collecto  
Sandra Stark, Associate Academic Dean  
Caitlin Campisi, Associate Academic Dean  
Patrick Sullivan, Director of Procurement and Financial Services  
Willy Tenadjang, Director of Information Systems and Technology  
Michèle Charlebois, Director of Human Resources  
Sean Scott, Director of Student Services  
Karl Lamarche, Director of Building Services

<p><b>B260-1.0</b></p>	<p><b>APPROVAL OF AGENDA</b></p> <p><b>1.1 Call to Order/Opening Remarks</b></p> <p>The Chair confirmed quorum and called the meeting to order at 5:35 pm and invited Mr. John Halpin to say a few words of introduction. The Chair read the College Land Acknowledgement and then reminded members of meeting procedures and the opportunity to state any conflicts.</p> <p><b>1.2 Approval of Agenda</b></p> <p>Emily Menard moved for the adoption of the draft agenda which was seconded by Leslie-Anne Barber; the Chair moved for the addition of Item 3.1 ACS Graduates and the deferral of Items 5.1.1 Policy #50 Safe Disclosure and 5.3.1 Q2 Financial Report to February. In absence of other changes, the draft agenda was adopted as amended.</p>
	<p><b>1.3 Board Training: “Leadership Levers in English CÉGEPs – The CÉGEP Landscape”</b></p> <p>John Halpin led the Board and Service Directors through his presentation which outlined the multiple decision-making and consultative bodies in the CÉGEP system and discussions on the strengths and weaknesses. A number of case scenarios were presented for which Board members provided comments and responses.</p> <p>On behalf of the Board, the Chair thanked John Halpin for his insightful presentation.</p>
<p><b>B260-2.0</b></p>	<p><b>CONSIDERATION OF MINUTES</b></p> <p><b>2.1</b> Board of Governors Meeting Minutes of December 10, 2025 were approved as presented via the Consent Agenda.</p>
<p><b>B260-3.0</b></p>	<p><b>STANDARD BUSINESS</b></p> <p><b>3.1 ACS Graduates</b></p> <p style="text-align: center;"><b>RESOLUTION #B260-3.1</b></p> <p style="text-align: center;"><b>ATTESTATION OF COLLEGE STUDIES (ACS)   ATTESTATION D’ÉTUDES COLLÉGIALES (AEC) GRADUATES</b></p> <p><b>WHEREAS</b> the Academic Dean has confirmed that the student named in the appended document (Ref. Doc. #B260-3.1a) has met the attestation requirements of their program in the 2025 Summer Semester.</p> <p><b>AND WHEREAS</b> the Attestation of College Studies is issued to graduating students by the College upon the recommendation of the Board of Governors.</p> <p><b>Moved by: Mark Molnar</b></p> <p><b>Seconded by: Leslie-Anne Barber</b></p>

**THEREFORE, BE IT RESOLVED THAT:**

The CÉGEP Heritage College Board of Governors accepts the student named in the appended document (Ref. Doc. #B260-3.1a) as having met the attestation requirements of their program in the 2025 Summer Semester as defined in the *College Education Regulations*.

**Resolution #B260-3.1 was unanimously adopted.**

**3.2 DCS Graduates**

**RESOLUTION #B260-3.2**

**DIPLOMA OF COLLEGE STUDIES (DCS) | DIPLÔME D'ÉTUDES COLLÉGIALES (DEC)  
GRADUATES**

**WHEREAS** the Academic Dean has confirmed that the students named in the appended document (Ref. Doc. #B260-3.2a) have met the diploma requirements of their programs in the 2024 Summer and 2025 Fall Semesters.

**AND WHEREAS** the Diploma of College Studies is issued to graduating students by the Ministry upon the recommendation of the Board of Governors.

**Moved by: Emily Menard**

**Seconded by: Leslie-Anne Barber**

**THEREFORE, BE IT RESOLVED THAT:**

The CÉGEP Heritage College Board of Governors accepts the students named in the appended document (Ref. Doc. #B260-3.2a) as having met the diploma requirements of their programs in the 2024 Summer and 2025 Fall Semesters as defined in the *College Education Regulations*.

**Resolution #B260-3.2 was approved by the Board via the Consent Agenda motion.**

**3.3 2024-2027 Three-Year Board Work Plan**

This item was acknowledged via the Consent Agenda motion.

**3.4 Director General Report**

The Director General provided the following verbal update:

**Records and Archives Management**

- A contract with an archivist has been contracted to assist with reorganization and destruction;
- Collecto will be providing training on SharePoint;
- Resources will need to be shared.

	<p><b>CICan</b></p> <ul style="list-style-type: none"> <li>The College was invited to co-host the Connections Conference in Ottawa in April in collaboration with Cégep de l'Outaouais, Algonquin College and Cité collégiale.</li> </ul> <p><b>Academic Dean</b></p> <ul style="list-style-type: none"> <li>The second posting is now open to external applicants, the deadline for which is February 6.</li> </ul> <p><b>3.5 Academic Dean Report</b></p> <p>Associate Academic Dean, Sandra Stark, provided the following verbal update:</p> <ul style="list-style-type: none"> <li>Excellent student retention rate.</li> <li>Student probation update, workshops on time management, student skills, etc. continue. The final number of students who remain on probation will be known Friday.</li> </ul> <p><b>3.6 Student Association Report</b></p> <p>None.</p> <p><b>3.7 Subcommittee Report</b></p> <p>Draft Audit Committee Minutes of December 3, 2025, were acknowledged via the Consent motion.</p>
<p><b>B260-4.0</b></p>	<p><b>BUSINESS ARISING</b></p> <p><b>4.1 Bylaws – Final Approval</b></p> <p><b>4.1.1 Bylaw #2 Concerning the Collection of Student Fees</b></p> <p style="text-align: center;"><b>RESOLUTION #B260-4.1.1</b></p> <p><b>BYLAW #2 CONCERNING THE COLLECTION OF STUDENT FEES – REVISIONS</b></p> <p><b>WHEREAS</b> a review of fees charged to students was undertaken by Academic Services, including a review of courses now offered in English and French.</p> <p><b>AND WHEREAS</b> as a result of increases in operational expenses for teaching and laboratory resources, fee increases are proposed in the Appendices of Bylaw #2 Concerning the Collection of Student Fees, as presented in Reference Document #B260-4.1.1a.</p> <p><b>AND WHEREAS</b> on December 10, 2025, the Board of Governors acknowledged the proposed amendments to Bylaw #2 Concerning the Collection of Student Fees via the Notice of Motion Resolution #259-5.1.1.</p> <p><b>Moved by: Emily Menard</b></p> <p><b>Seconded by: Leslie-Anne Barber</b></p>

	<p><b>THEREFORE, BE IT RESOLVED THAT</b>, upon recommendation by the Academic Senate, the Board of Governors adopts the proposed amendments to Bylaw #2 Concerning the Collection of Student Fees as presented in Reference Document #B260-4.1.1a.</p> <p><b>Resolution #B260-4.1.1 was approved by the Board via the Consent Agenda motion.</b></p> <p><b>4.1.2 Bylaw #3 Concerning Conditions of Admission</b></p> <p style="text-align: center;"><b>RESOLUTION #B260-4.1.2</b></p> <p style="text-align: center;"><b>BYLAW #3 CONCERNING THE CONDITIONS FOR ADMISSION – REVISIONS</b></p> <p><b>WHEREAS</b> a review was undertaken by the Student Standing and Advancement Committee of Academic Senate to revise Bylaw #3 Concerning Conditions of Admissions to refine the definition of Springboard to a Diploma, to increase flexibility regarding the timing of meeting an admission offer, and to update the AMT program admission requirement.</p> <p><b>AND WHEREAS</b> on November 13, 2025, Academic Senate approved the proposed revisions to Bylaw #3 Concerning Conditions of Admissions as presented in Reference Document #B260-4.1.2a.</p> <p><b>AND WHEREAS</b> on December 10, 2025, the Board of Governors acknowledged the proposed amendments to Bylaw #3 Concerning Conditions of Admissions via the Notice of Motion Resolution #259-5.1.2.</p> <p><b>Moved by: Emily Menard</b></p> <p><b>Seconded by: Leslie-Anne Barber</b></p> <p><b>THEREFORE, BE IT RESOLVED THAT</b> upon recommendation by the Academic Senate, the Board of Governors adopts the proposed amendments to Bylaw #3 Concerning Conditions of Admissions as presented in Reference Document #B260-4.1.2a.</p> <p><b>Resolution #B260-4.1.2 was approved by the Board via the Consent Agenda motion.</b></p>
<p><b>B260-5.0</b></p>	<p><b>NEW BUSINESS</b></p> <p><b>5.1 Policies</b></p> <p style="padding-left: 20px;"><b>5.1.1 Policy #50 Concerning Safe Disclosure</b></p> <p style="padding-left: 40px;">This item was deferred to February.</p> <p><b>5.2 Governance Matters</b></p> <p style="padding-left: 20px;"><b>5.2.1 Strategic Plan – Q2 Report</b></p> <p style="padding-left: 40px;">The Director General provided the following verbal update and anticipates completion of most initiatives by year-end:</p>

### **Indigenization**

- A meeting of the Indigenous Advisory Committee is set for January 22.
- An internal committee is being struck to implement the Protocol which will be presented to the IAC in the Spring.
- The College hosted numerous speakers and guests on a variety of themes.
- The sports field signage will be translated.
- The Springboard option is being promoted.

### **Academic Excellence**

- Creation of AS SharePoint communications site.
- Creation of academic integrity modules.
- Increase in Articulation Agreements.

### **Mental Health**

- Architectural draft for the Wellness Hub (bookstore location) currently under consultation with students; anticipated renovation start date in the Summer.
- Multiple promotions and workshops.

### **Student Engagement**

- Increase in clubs and activities supported by the Student Association and Student Services.
- Pedagogical support for student athletes (well attended).

### **Ecologisation**

- Students hired to assist with waste reduction and education.

### **Equity, Diversity, Inclusion and Belonging**

- Start of PD session for administrative staff.

### **Physical Wellness**

- Weekly groceries for students (8 in need which grew to 20).
- Restocking the pantry and twice weekly food prep.
- STO passes available at discounted rate.


### **Dispute Prevention and Resolution**

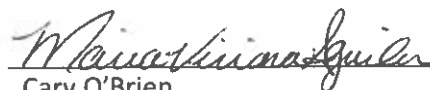
- On-going consultations for revisions to Policies #6 and 24.
- Approval by MCN for cloud migration.
- On-going digitization activities.
- Launch of Records and Archives Management activities.

### **Staff Engagement**

- On-going consultations for revisions to Policy #15 Concerning Faculty Evaluations.

	<p><b>5.3 Financial Matters</b></p> <p><b>5.3.1 Q2 Financial Report</b></p> <p>This item was deferred to February.</p>
<b>B260-6.0</b>	<p><b>OTHER</b></p> <p><b>7.1 Roundtable</b></p> <p>The Chair reminded members that he will be attending virtually until April and will be providing an update on the Director General’s Mid-Year Review at the February meeting.</p> <p>Valerie Gamache informed participants that a questionnaire will be circulated for their feedback on John Halpin’s presentation. In response to a query, the Director General confirmed that direct access to the Minister at multiple venues, unlike the Academic Dean.</p>
<b>B260-7.0</b>	<p><b>NEXT MEETING</b></p> <p><b>8.1</b> The next meeting is scheduled for February 25, 2026.</p>
<b>B260-8.0</b>	<p><b>TERMINATION</b></p> <p>All business having been concluded the meeting was terminated at 7:11 pm.</p>

  
 Valerie Gamache  
 Secretary General

  
 Cary O'Brien  
 Chair

