

## Board of Governors

### Minutes of the Two Hundred and Sixty-Second (262<sup>nd</sup>) Meeting held on Wednesday, April 15, 2026, at 5:30 pm

<b>Present:</b>	Leslie-Anne Barber, Vice-Chair (Socio-Economic Representative) Lisa Peldjak, Director General Éric Chocron, Socio-Economic Representative Alan Davoust, University-Level Teaching Representative (virtual) Evelyn Gauthier, Labour Market Representative Maria-Viviana Aguilar, Pre-University Alumnus Andrea Chamberland, Technical Studies Alumni Representative Kim Chan, Parent Representative Sammy Jamoul, Pre-University Student Association Representative (arrived 5:45 pm) Eunice Kouame, Technical Studies Student Association Representative Dan Daminato, Teaching Professional Representative Mark Molnar, Teaching Professional Representative Connor Spearman, Non-Teaching Professional Representative
<b>Also Present:</b>	Valerie Gamache, Secretary General
<b>Regrets:</b>	Lynne Perron, Parent Representative Emily Menard, Support Staff Representative Eldon Keon, School Centre/Board Representative
<b>Guests:</b>	Sandra Stark, Associate Academic Dean Caitlin Campisi, Associate Academic Dean Patrick Sullivan, Director of Procurement and Financial Services Michèle Charlebois, Director of Human Resources Sean Scott, Director of Student Services

<p><b>B262-1.0</b></p>	<p><b>APPROVAL OF AGENDA</b></p> <p><b>1.1 Call to Order/Opening Remarks</b></p> <p>The Chair confirmed quorum and called the meeting to order at 5:36 pm and read the College Land Acknowledgement.</p> <p>Members were reminded of meeting procedures and the opportunity to state any conflicts. The Chair then invited the new Board members, Éric Chocron and Alan Davoust, to say a few words of introduction.</p> <p><b>1.2 Approval of Agenda</b></p> <p>Dan Daminato moved for the adoption of the Agenda which was seconded by Evelyn Gauthier. The Director General made a motion for the following amendments which was seconded by Connor Spearman:</p> <ul style="list-style-type: none"> <li>• Remove Items 3.1 ACS Graduates and 3.2 DCS Graduates.</li> <li>• Move up Item 5.4 Financial Matters before Item 5.1 Bylaws.</li> <li>• Add Item 5.3.4 Appointment of the Academic Dean and after the Approval of the Agenda, the Board immediately moves <i>in camera</i> to discuss Item 5.3.4.</li> <li>• Add Item 5.3.5 Motion of Thanks to Interim Academic Dean to be addressed immediately following Item 5.3.4.</li> </ul> <p>In absence of other changes, the draft agenda was adopted as amended.</p>
<p><b>B262-2.0</b></p>	<p><b>CONSIDERATION OF MINUTES</b></p> <p><b>2.1</b> Board of Governors Meeting Minutes of January 14, 2026 were approved as presented via the Consent Agenda.</p> <p><b>2.2</b> Executive Committee Meeting Minutes of February 11, 2026 were deposited for information which were acknowledged by the Board via the Consent Agenda motion.</p> <p><b>2.3</b> Executive Committee Meeting Minutes of March 25, 2026 were deposited for information which were acknowledged by the Board via the Consent Agenda motion.</p>
<p><b>B262-3.0</b></p>	<p><b>STANDARD BUSINESS</b></p> <p><b>3.1 ACS Graduates</b></p> <p>None.</p> <p><b>3.2 DCS Graduates</b></p> <p>None.</p> <p><b>3.3 2024-2027 Three-Year Board Work Plan</b></p> <p>This item was acknowledged via the Consent Agenda motion.</p>

### **3.4 Director General Report**

The Director General provided the following verbal update to her written report:

- Work continues on the 2026-2027 Operational Budget which will be presented at Board June meeting for adoption.
  - In response to the College's request, MES has granted extra hours for 2026-2027.
  - The Government will present the 2026-2027 Budget the first week of May; a reminder that all Anglophone CÉGEPs are capped.
- With Sandra Stark returning to teaching in the Fall, Melissa Malette-Fournier has been hired as the new Associate Academic Dean and will commence her duties late May-early June.

### **3.5 Academic Dean Report**

Caitlin Campisi, Associate Academic Dean, provided the following verbal update to the Academic Dean written report:

- Consultations on revisions to Policy #5 Concerning the Evaluation of Student Achievement are wrapping up.
- Round 2 admissions appear quite favourable, indicating most Programs will be at capacity.
  - In response to a query, the Director General reminded members of the caps imposed on Anglophone CÉGEPs despite the 11% increase in admission requests, and regional population growth, and the increase of future students seeking Certificates of Eligibility.

### **3.6 Student Association Report**

The Association President, Sammy Jamoul, provided the following verbal report:

- Nine (2) of the fourteen (14) clubs have been very active and engaged in a variety of activities including fundraising. Students from other local CÉGEPs have participated in events, such as the popular Talent Show, and visit on a regular basis.
  - The Director General informed the Board that the College Foundation will also be assisting in setting up an Electronics Club.
  - The Bacchus Players will be performing "Jerusalem!" Thursday, April 16 through Saturday, April 18 at 7:00 pm. Student tickets are \$5 and General Admission tickets are \$7.
- Board member Eunice Kouame and two (2) other students from the College competed in the MAFC Case Challenge (Finance & Accounting Case Competition) hosted by Vanier College winning the bronze medal.
  - Eunice is also very involved in women's health initiatives.

	<p><b>3.7 Subcommittee Report</b></p> <p>No verbal updates.</p>
<p><b>B262-4.0</b></p>	<p><b>BUSINESS ARISING</b></p> <p><b>4.1 Governance Matters</b></p> <p><b>4.1.1 DCS Graduates</b></p> <p style="text-align: center;"><b>RESOLUTION #B262-4.1.1</b></p> <p style="text-align: center;"><b>DIPLOMA OF COLLEGE STUDIES (DCS)   DIPLÔME D'ÉTUDES COLLÉGIALES (DEC) GRADUATES</b></p> <p><b>WHEREAS</b> the Academic Dean has confirmed that the students named in the appended document (Ref. Doc. #B262-4.1.1a) have met the diploma requirements of their programs in the 2025 Fall Semester.</p> <p><b>AND WHEREAS</b> the Diploma of College Studies is issued to graduating students by the Ministry upon the recommendation of the Board of Governors.</p> <p><b>Moved by: Lisa Peldjak</b></p> <p><b>Seconded by: Cary O'Brien</b></p> <p><b>THEREFORE, BE IT RESOLVED THAT:</b></p> <p>The CÉGEP Heritage College Board of Governors accepts the students named in the appended document (Ref. Doc. #B262-4.1.1a) as having met the diploma requirements of their programs in the 2025 Fall Semester as defined in the <i>College Education Regulations</i>.</p> <p><b>Resolution #262-4.1.1 was unanimously approved by the Board on March 2, 2026 via email.</b></p> <p><b>4.1.2 Laptop Contract</b></p> <p style="text-align: center;"><b>RESOLUTION #B261-5.3.1</b></p> <p style="text-align: center;"><b>PROCUREMENT – LAPTOP REPLACEMENTS</b></p> <p><b>WHEREAS</b> in accordance with Bylaw #10 Concerning Procurement and Financial Management, approval of all contracts above the Director General's authorization threshold must be approved by the Board of Governors.</p> <p><b>AND WHEREAS</b> Information Systems and Technology Services wishes to procure laptop replacements for three (3) projects from Dell Technologies totaling \$194,009.96 as presented in Reference Document #B261-5.3.1a.</p> <p><b>AND WHEREAS</b> in accordance with the Board of Governors Charter Exercise of Powers, <i>"Upon exceptional circumstances, the Chair may call for a vote on an urgent matter via electronic means. An email informing</i></p>

*the Board of the matter must be accompanied by a draft resolution and any supporting documents and a date specified for receipt of such approval. The Board must signify their assent or dissent by responding to the email by the specified deadline. A resolution is deemed to have been passed on the date on which it is approved by the majority of the Board. The resolution must be recorded in the minutes of the subsequent meeting."*

**Moved by: Cary O'Brien**

**Seconded by: Maria-Viviana Aguilar**

**THEREFORE, BE IT RESOLVED THAT** in accordance with Bylaw #10 Concerning Procurement and Financial Management, the Board of Governors approves the procurement of laptop replacements for three (3) projects from Dell Technologies totaling \$194,009.96 as presented in Reference Document #B261-5.3.1a.

**Resolution #261-5.3.1 was unanimously approved by the Board on January 26, 2026 via email.**

**4.1.3 Procurement for the Revised Electronics Engineering Technology Program**

**RESOLUTION #B261-5.3.2**

**PROCUREMENT FOR THE REVISED ELECTRONICS ENGINEERING TECHNOLOGY PROGRAM**

**WHEREAS** in accordance with Bylaw #10 Concerning Procurement and Financial Management, approval of all contracts above the Director General's authorization threshold must be approved by the Board of Governors.

**AND WHEREAS** Academic Services wishes to procure equipment for the revised Electronics Engineering Program from ITI Solutions totaling \$219,101,00 before taxes as presented in Reference Document #B261-5.3.2a.

**AND WHEREAS** delegation of payment authorization for related invoices to the Director General is sought from the Board of Governors.

**AND WHEREAS** in accordance with the Board of Governors Charter Exercise of Powers, *"Upon exceptional circumstances, the Chair may call for a vote on an urgent matter via electronic means. An email informing the Board of the matter must be accompanied by a draft resolution and any supporting documents and a date specified for receipt of such approval. The Board must signify their assent or dissent by responding to the email by the specified deadline. A resolution is deemed to have been passed on the date on which it is approved by the majority of the Board. The resolution must be recorded in the minutes of the subsequent meeting."*

**Moved by: Lisa Peldjak**

**Seconded by: Dan Daminato**

**THEREFORE, BE IT RESOLVED THAT** in accordance with Bylaw #10 Concerning Procurement and Financial Management, the Board of Governors:

1. Approves the procurement equipment for the revised Electronics Engineering Program from ITI Solutions totaling \$219,101,00 before taxes as presented in Reference Document #B261-5.3.2a; and,
2. Delegates the authorization of payment for related invoices to the Director General.

**Resolution #261-5.3.2 was unanimously approved by the Board on February 6, 2026 via email.**

#### **4.1.4 Appointment of Teaching Group Representative**

##### **RESOLUTION #B262-4.1.4**

###### **APPOINTMENT OF TEACHING PROFESSIONAL GROUP REPRESENTATIVE**

**WHEREAS** on February 7, 2023, the Heritage Faculty Association appointed Mark Molnar as Teaching Professional Group Representative to the Board of Governors for a term of three (3) years, such term not to be renewed consecutively more than once.

**AND WHEREAS** on February 10, 2026, Mark Molnar confirmed his interest in serving a second term with support by the Heritage Faculty Association.

**Moved by: Lisa Peldjak**

**Seconded by: Cary O'Brien**

**THEREFORE, BE IT RESOLVED THAT** the Board of Governors acknowledges the re-appointment of Mark Molnar as Teaching Professional Group Representative to the Board of Governors for a second term of three (3) years from February 7, 2026 to February 7, 2029.

**Resolution #262-4.1.4 was unanimously approved by the Board on March 2, 2026 via email.**

#### **4.1.5 Sports Field Lighting Contract**

##### **RESOLUTION #B262-4.1.5**

###### **CONTRACT – SPORTS FIELD LIGHTING PROJECT**

**WHEREAS** on March 26, 2025, the Board of Governors adopted the 2025-2026 Investment Budget which included the sports field lighting project funded by Surplus Funds.

**AND WHEREAS** in accordance with Division I of the *Act respecting contracting by public bodies (CQLR c C-65.1)*, the College launched a call for tenders (Tender No. APL252600007) for the sports field lighting project.

	<p><b>AND WHEREAS</b> more than one compliant proposals were received and Électricité André Langevin Inc. was the lowest bid totaling \$348,342.34 before taxes as presented in Reference Document #B262-4.1.5a.</p> <p><b>AND WHEREAS</b> in accordance with Bylaw #10 Concerning Procurement and Financial Management, approval of all contracts above the Director General’s authorization threshold must be approved by the Board of Governors.</p> <p><b>AND WHEREAS</b> in accordance with the Board of Governors Charter Exercise of Powers, <i>“Upon exceptional circumstances, the Chair may call for a vote on an urgent matter via electronic means. An email informing the Board of the matter must be accompanied by a draft resolution and any supporting documents and a date specified for receipt of such approval. The Board must signify their assent or dissent by responding to the email by the specified deadline. A resolution is deemed to have been passed on the date on which it is approved by the majority of the Board. The resolution must be recorded in the minutes of the subsequent meeting.”</i></p> <p><b>Moved by: Cary O’Brien</b></p> <p><b>Seconded by: Emily Menard</b></p> <p><b>THEREFORE, BE IT RESOLVED THAT</b> in accordance with Bylaw #10 Concerning Procurement and Financial Management, the Board of Governors approves awarding the contract (Tender No. APL252600007) for the sports field lighting project to Électricité André Langevin Inc. totaling \$348,342.34 before taxes as presented in Reference Document #B262-4.1.5a.</p> <p><b>Resolution #262-4.1.5 was unanimously approved by the Board on March 3, 2026 via email.</b></p>
<p><b>B262-5.0</b></p>	<p><b>NEW BUSINESS</b></p> <p><b>5.1 Bylaws – Notice of Motion</b></p> <p><b>5.1.1 Bylaw #1 Concerning the General Administration of the College</b></p> <p>The Director General provided an overview of the proposed revisions.</p> <p style="text-align: center;"><b>NOTICE OF MOTION</b></p> <p style="text-align: center;"><b>RESOLUTION #B262-5.1.1</b></p> <p style="text-align: center;"><b>BYLAW #1 CONCERNING THE GENERAL ADMINISTRATION OF THE COLLEGE</b></p> <p><b>WHEREAS</b> on November 27, 2024, the Board of Governors adopted the name change of the “Committee to Evaluation the Annual Performance of the Director General” to “Committee on Senior Executive Management” via Resolution #B251-6.5.4.</p>

**AND WHEREAS** the College now holds elections for parents/guardians representatives to the Board of Governors in conjunction with the Parent/Guardian Information Sessions, requiring modifications to the elections process outlined in Appendix #B1.1 of Bylaw #1 Concerning the General Administration of the College.

**AND WHEREAS** on October 7, 2025 and March 10, 2026, Senior Management the proposed revisions to Bylaw #1 Concerning the General Administration of the College.

**AND WHEREAS** on March 25, 2026, the Executive Committee reviewed and recommends the proposed revisions to Bylaw #1 Concerning the General Administration of the College as presented in Reference Document #B262-5.1.1b.

**Moved by: Mark Molnar**

**Seconded by: Connor Spearman**

**THEREFORE, BE IT RESOLVED THAT** upon recommendation by the Executive Committee, the Board of Governors acknowledges the Notice of Motion for proposed revisions to Bylaw #1 Concerning the General Administration of the College as presented in Reference Document #B262-5.1.1b.

**Resolution #262-5.1.5 was unanimously approved.**

## **5.2 Policies**

### **5.2.1 Policy #1 Concerning Financial Management**

The Director of Procurement and Financial Services, Patrick Sullivan, provided the Board with a presentation of all the policy revisions and recommendations to repeal two (2) policies.

#### **RESOLUTION #B262-5.2.1**

##### **POLICY #1 CONCERNING FINANCIAL MANAGEMENT**

**WHEREAS**, in 2024 and 2025, the Director of Procurement and Financial Services undertook a review of proposed revisions to Policy #1 Concerning Financial Management following the adoption of Bylaw #10 Concerning Procurement and Financial Management.

**AND WHEREAS** on February 10, 2026, Senior Management approved the proposed revisions to Policy #1 Concerning Financial Management.

**AND WHEREAS** on February 11, 2026, the Executive Committee recommended further revisions.

**AND WHEREAS** on March 25, 2026, the Executive Committee approved the revisions as presented in Reference Document #B262-5.2.1b.

**Moved by: Maria-Viviana Aguilar**

**Seconded by: Evelyn Gauthier**

**THEREFORE, BE IT RESOLVED THAT**, upon recommendation by the Executive Committee, the Board of Governors adopts the proposed revisions to Policy #1 Concerning Financial Management as presented in Reference Document #B262-5.2.1b.

**Resolution #262-5.2.1 was unanimously approved.**

**5.2.2 Policy #31 Concerning the Allotment of the Balance of Funds – Repeal**

**RESOLUTION #B262-5.2.2**

**POLICY #31 CONCERNING THE ALLOTMENT OF THE BALANCE OF FUNDS - REPEAL**

**WHEREAS**, over the past three (3) years, Senior Management has made significant efforts to streamline and improve administrative documents.

**AND WHEREAS**, on April 24, 2024, the Board of Governors adopted Bylaw #10 Concerning Procurement and Financial Management which included provisions related to Surplus Funds.

**AND WHEREAS**, in light of such provisions, Senior Management recommended the repeal of Policy #31 Concerning the Allotment of the Balance of Funds.

**AND WHEREAS**, on February 11, 2026, the Executive Committee approved the recommendation to repeal Policy #31 Concerning the Allotment of the Balance of Funds as presented in Reference Document #B262-5.2.2a.

**Moved by: Connor Spearman**

**Seconded by: Sammy Jamoul**

**THEREFORE, BE IT RESOLVED THAT**, upon recommendation by the Executive Committee, the Board of Governors adopts the repeal of Policy #31 Concerning the Allotment of the Balance of Funds as presented in Reference Document #B262-5.2.2a.

**Resolution #262-5.2.2 was unanimously approved.**

**5.2.3 Policy #45 Concerning Expense Reimbursement – Repeal**

**RESOLUTION #B262-5.2.3**

**POLICY #45 CONCERNING EXPENSE REIMBURSEMENT - REPEAL**

**WHEREAS**, over the past three (3) years, Senior Management has made significant efforts to streamline and improve administrative documents.

**AND WHEREAS** Senior Management recommended incorporating Policy #45 Concerning Expense Reimbursement into Policy #1 Concerning Financial Management via Resolution #E277-4.1.1.

**AND WHEREAS** Senior Management therefore recommended the repeal of Policy #45 Concerning Expense Reimbursement.

**AND WHEREAS** on March 25, 2026, the Executive Committee approved the recommendation to repeal Policy #45 Concerning Expense Reimbursement as presented in Reference Document #B262-5.2.3a.

**Moved by: Connor Spearman**

**Seconded by: Kim Chan**

**THEREFORE, BE IT RESOLVED THAT** upon recommendation by the Executive Committee, the Board of Governors adopts the repeal of Policy #45 Concerning Expense Reimbursement as presented in Reference Document #B262-5.2.3a.

**Resolution #262-5.2.3 was unanimously approved.**

### **5.3 Governance Matters**

#### **5.3.1 Director General Mid-Term Report**

The Vice-Chair provided the Board with an overview of the process and confirmed the deposit of the Mid-Term Evaluation to the Director General's personnel file. Both the Vice-Chair and Committee member, Evelyn Gauthier, thanked Lisa Peldjak for her hard work.

#### **5.3.2 Election of the 2025-2026 Board Chair**

Information regarding the role and responsibilities of the Chair and the election process was provided in the meeting materials. A short summary of expectations of the incumbent was provided since the term will end June 30, 2026, and the support that the incumbent can expect from the College. The Board was also reminded that the annual election of the Office of the Chair for 2026-2027 will be held at the Board June 17 meeting.

The slate of eligible candidates was announced and that no nominations had been submitted prior to the meeting.

#### **RESOLUTION #B262-5.3.2**

##### **ELECTION OF THE 2025-2026 BOARD OF GOVERNORS CHAIR**

**WHEREAS** Article 14 of the *General and Vocational College Act (CQLR, c C-29)* states "*The board shall choose its chairman each year from among those members who do not form part of the staff or of the student body of the college.*"

**AND WHEREAS** on June 19, 2024, Socio-Economic Group Representative, Cary O'Brien, was elected as 2025-2026 Chair of the Board of Governors.

**AND WHEREAS** as a result of the loss of Cary O'Brien's qualifications, on February 26, 2026, the Minister appointed his replacement.

**AND WHEREAS** in accordance with Article 3.3 of Bylaw #1 Concerning the General Administration of the College, upon the vacancy of either the

Board Chair or Vice-Chair, “the Board must elect a replacement no later than at the first regular meeting of the Board following the vacancy”.

**Moved by: Eunice Kouame**

**Seconded by: Connor Spearman**

**THEREFORE, BE IT RESOLVED THAT**, in accordance with Article 3.3 of Bylaw #1 Concerning the General Administration of the College, the Board of Governors elects Maria-Viviana Aguilar as 2025-2026 Chair of the Board of Governors.

**Resolution #262-5.3.2 was unanimously approved.**

**5.3.3 Motion of Thanks – Cary O’Brien**

**RESOLUTION #B262-5.3.3**

**RECOGNITION OF FORMER MEMBER OF THE BOARD OF GOVERNORS**

**WHEREAS** Cary O’Brien served on the Board of Governors as a Socio-Economic Group Representative from June 15, 2023 through February 26, 2026.

**AND WHEREAS**, Mr. O’Brien served as the Board Vice-Chair from September 27, 2023 to June 30, 2024, and served as the Board Chair from July 1, 2024 through February 26, 2026.

**AND WHEREAS** Mr. O’Brien also served on numerous Board committees, provided prudent counsel and leadership to the Board of Governors and Senior Management.

**Moved by: Leslie-Anne Barber**

**Seconded by: Dan Daminato**

**THEREFORE, BE IT RESOLVED THAT** in recognition of Cary O’Brien’s exceptional dedication and service to the College and particularly to the Board, the CÉGEP Heritage College Board of Governors gratefully acknowledges his commitment throughout his term and offers an expression of sincere gratitude.

**Resolution #262-5.3.3 was unanimously approved.**

**5.3.4 Appointment of the Academic Dean**

The Chair made a motion to move *in camera* which was seconded by Eunice Kouame; the motion was unanimously carried. Guests were asked to leave the meeting for this session.

The Chair made a motion to go out of *in camera* which was seconded by Dan Daminato; the motion was carried. Guests were invited back to the meeting.

**RESOLUTION #B262-5.3.4**

**APPOINTMENT OF THE ACADEMIC DEAN**

**WHEREAS**, on October 26, 2022, Lisa Peldjak was appointed Academic Dean for a term of five (5) years.

**AND WHEREAS**, on August 20, 2025, Lisa Peldjak was appointed Director General for a term of five (5) years, resulting in a vacancy of the position of the Academic Dean.

**AND WHEREAS**, on September 17, 2025, in accordance with the Terms of Reference of the Committee on Senior Executive Management, the composition of the Selection Committee for the Academic Dean was adopted by the Board of Governors via Resolution #B257-6.1.9.

**AND WHEREAS** the terms and working conditions of the Academic Dean are stipulated in the *Regulation respecting certain conditions of employment of senior executives of general and vocational colleges (CQLR c C-29, r 0.2)* of the *General and Vocational Colleges Act (CQLR, c C-29)*, Bylaw #11 Concerning Human Resources of CEGEP Heritage College, and the Terms of Reference of the Committee on Senior Executive Management.

**AND WHEREAS** the Director General and the Selection Committee attest to the fair, equitable and legal recruitment and selection of the Academic Dean.

**Moved by: Dan Daminato**

**Seconded by: Evelyn Gauthier**

**THEREFORE, BE IT RESOLVED THAT:**

Pursuant to consultations with the Association of Heritage College Administrators and Academic Senate and upon recommendation by the Director General:

1. The Board of Governors approves in principle the appointment of Sean Scott for the position of Academic Dean for a term of five (5) years starting May 19, 2026; and,
2. The Board of Governors authorizes the Director General to negotiate on behalf of the College other terms and conditions of the employment contract in accordance with all applicable provincial and College legislation; and,
3. The Director General reports on the results of said negotiations to the Board of Governors at its next regular meeting.

**Resolution #262-5.3.4 was unanimously approved.**

#### **5.3.5 Motion of Thanks to Interim Academic Dean**

The Director General reiterated her gratefulness for Sandra Stark's support during the vacancy.

**RESOLUTION #B262-5.3.5**

**MOTION OF THANKS TO INTERIM ACADEMIC DEAN**

**WHEREAS**, on January 16, 2023, Sandra Stark was hired as an Associate Academic Dean.

**AND WHEREAS**, upon the appointment of Lisa Peldjak as Director General on August 20, 2025, Sandra Stark, Associate Academic Dean, fulfilled the responsibilities of the Academic Dean for an interim appointment.

**AND WHEREAS**, on April 15, 2026, the Board of Governors appointed Sean Scott as Academic Dean via Resolution #B262-5.3.4.

**AND WHEREAS** Sandra Stark has graciously offered to assist with the transition of the new Academic Dean into his new role.

**Moved by: Mark Molnar**

**Seconded by: Connor Spearman**

**THEREFORE, BE IT RESOLVED THAT** in recognition of Sandra Stark’s exceptional dedication and service to the College during the vacancy of the Academic Dean and while the Director General transitioned to her new position, the CÉGEP Heritage College Board of Governors gratefully acknowledges Sandra Stark’s commitment throughout her term as Associate Academic Dean and during her interim appointment as Academic Dean and offers an expression of sincere gratitude.

**Resolution #262-5.3.5 was unanimously approved.**

**5.4 Financial Matters**

**5.4.1 Q2 Financial Report**

The Director of Procurement and Financial Services, Patrick Sullivan, presented this item and provided a recap on the Surplus usage and the possibility to recoup more taxes.

**5.4.2 Appointment of the External Auditor**

The Audit Committee Chair, Dan Daminato, presented this item by providing some context regarding the criteria and the scoring.

**RESOLUTION #B262-5.4.2**

**APPOINTMENT OF THE EXTERNAL AUDITOR**

**WHEREAS**, on June 19, 2024, the Board of Governors approved the two-year auditing services contract by Raymond Chabot Grant Thornton S.E.N.C.R.L. for fiscal years 2023-2024 and 2024-2025 via Resolution #B248-5.3.5 with options to renew for fiscal years 2025-2026, 2026-2027 and 2027-2028.

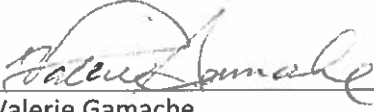
**AND WHEREAS** Raymond Chabot Grant Thornton S.E.N.C.R.L. conducted auditing services for the fiscal years 2023-2024 and 2024-2025.

	<p><b>AND WHEREAS</b> in accordance with the Auditor Committee Terms of Reference, the Committee:</p> <p><i>“c) Recommends to the Board of Governors the appointment of an External Auditor from among the members of the professional order of accountants governed by the Professional Code (chapter C26);”</i></p> <p>and</p> <p><i>“Yearly Evaluation</i></p> <p><i>Each year, following receipt of the External Auditor’s report on the financial status of the College, the Committee supervises the evaluation of the work of the External Auditor prepared by the Director of Procurement and Financial Services. Based on the results of said evaluation, the Committee recommends to the Board of Governors the renewal or non-renewal of the mandate of the External Auditor.”</i></p> <p><b>AND WHEREAS</b> on January 29, 2026, the Director of Procurement and Financial Services prepared an evaluation of the external auditing services of Raymond Chabot Grant Thornton S.E.N.C.R.L. for the 2024-2025 fiscal year as presented in Reference Document #B262-5.4.2a.</p> <p><b>Moved by: Dan Daminato</b></p> <p><b>Seconded by: Kim Chan</b></p> <p><b>THEREFORE, BE IT RESOLVED THAT</b> based on the evaluation of the work of the External Auditor prepared by the Director of Procurement and Financial Services and upon recommendation by the Audit Committee, the Board of Governors approves the reappointment of Raymond Chabot Thornton Grant S.E.N.C.R.L. as the External Auditor for the 2025-2026 fiscal year.</p> <p><b>Resolution #262-5.4.2 was unanimously approved.</b></p>
<p><b>B262-6.0</b></p>	<p><b>OTHER</b></p> <p><b>6.1 Roundtable</b></p> <p>The Chair thanked participants and invited comment on the general process of the meeting, to provide updates of interest to the College or Board or other relevant matters. A request was made to verify that the ceiling speakers were properly functioning. A photo op for the Board will be held on May 27 prior to the meeting.</p>
<p><b>B262-7.0</b></p>	<p><b>NEXT MEETING</b></p> <p><b>7.1</b> The next meeting is scheduled for May 27, 2026.</p>

**B262-8.0**

**TERMINATION**

All business having been concluded the meeting was terminated at 7:11 pm.



Valerie Gamache  
Secretary General



Leslie-Anne Barber  
Vice-Chair

