

## Board of Governors

### Minutes of the Two Hundred and Sixty-Third (263<sup>rd</sup>) Meeting held on Wednesday, May 27, 2026, at 5:30 pm

<b>Present:</b>	Maria-Viviana Aguilar, Chair (Pre-University Alumni Representative) Lisa Peldjak, Director General Sean Scott, Academic Dean Alan Davoust, University-Level Teaching Representative Éric Chocron, Socio-Economic Representative Eldon Keon, School Centre/Board Representative (virtual; joined 5:39 pm) Evelyn Gauthier, Labour Market Representative Andrea Chamberland, Technical Studies Alumni Representative Meghan Mclean, Parent Representative (virtual; joined 5:43 pm) Sammy Jamoul, Pre-University Student Association Representative (virtual) Eunice Kouame, Technical Studies Student Association Representative Dan Daminato, Teaching Professional Representative Connor Spearman, Non-Teaching Professional Representative Emily Menard, Support Staff Representative
<b>Also Present:</b>	Valerie Gamache, Secretary General
<b>Regrets:</b>	Leslie-Anne Barber, Vice-Chair (Socio-Economic Representative) Mark Molnar, Teaching Professional Representative Halima Said, Parent Representative
<b>Guests:</b>	Sandra Stark, Associate Academic Dean Caitlin Campisi, Associate Academic Dean Willy Tenadjang, Director of Information Systems and Technology Michèle Charlebois, Director of Human Resources

<p><b>B263-1.0</b></p>	<p><b>APPROVAL OF AGENDA</b></p> <p><b>1.1 Call to Order/Opening Remarks</b></p> <p>The Chair confirmed quorum and called the meeting to order at 5:34 pm and read the College Land Acknowledgement. Members were reminded of meeting procedures and the opportunity to state any conflicts.</p> <p>The Chair invited new Board members to say a few words of introduction.</p> <p><b>1.2 Approval of Agenda</b></p> <p>Connor Spearman moved for the adoption of the draft agenda which was seconded by Evelyn Gauthier; the Chair asked for a secretarial amendment to Item 5.2.3 to add “for decision”. In absence of additional changes, the draft agenda was adopted as amended.</p> <p><b>1.3 Motion of Thanks – Lynne Perron</b></p> <p style="text-align: center;"><b>RESOLUTION #B263-1.3</b></p> <p style="text-align: center;"><b>RECOGNITION OF FORMER MEMBER OF THE BOARD OF GOVERNORS</b></p> <p><b>WHEREAS</b> Lynne Perron served on the Board of Governors as a Parent Group Representative from October 30, 2024 until May 19, 2026.</p> <p><b>AND WHEREAS</b>, Ms. Perron served as a member of the 2024-2025 and 2025-2026 Committee on Senior Executive Management and provided prudent counsel on human resources matters.</p> <p><b>Moved by: Dan Daminato</b></p> <p><b>Seconded by: Emily Menard</b></p> <p><b>THEREFORE, BE IT RESOLVED THAT</b> in recognition of Lynne Perron’s exceptional dedication and service to the College and particularly to the Board, the CÉGEP Heritage College Board of Governors gratefully acknowledges her commitment throughout her term and offers an expression of sincere gratitude.</p> <p><b>Resolution #B263-1.3 was unanimously approved.</b></p> <p><b>1.4 Motion of Thanks – Kim Chan</b></p> <p style="text-align: center;"><b>RESOLUTION #B263-1.4</b></p> <p style="text-align: center;"><b>RECOGNITION OF FORMER MEMBER OF THE BOARD OF GOVERNORS</b></p> <p><b>WHEREAS</b> Kim Chan served on the Board of Governors as a Parent Group Representative from May 25, 2025 until May 20, 2026.</p> <p><b>AND WHEREAS</b>, Ms. Chan served as a member of the 2025-2026 Audit Committee and provided prudent counsel on financial matters.</p> <p><b>Moved by: Eunice Kouame</b></p> <p><b>Seconded by: Evelyn Gauthier</b></p>
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**THEREFORE, BE IT RESOLVED THAT** in recognition of Kim Chan’s exceptional dedication and service to the College and particularly to the Board, the CÉGEP Heritage College Board of Governors gratefully acknowledges her commitment throughout her term and offers an expression of sincere gratitude.

**Resolution #B263-1.4 was unanimously approved.**

**1.5 Appointment of Parent Representatives**

The Director General presented an overview of the election process.

**RESOLUTION #B263-1.5**

**PARENT REPRESENTATIVES TO THE BOARD OF GOVERNORS**

**WHEREAS** the end of Lynne Perron’s two-year term as a Parent Representative is subject to Articles 10 and 11 of the *General and Vocational Colleges Act (CQLR, c C-29)*.

**AND WHEREAS** on April 28, 2026, Kim Chan submitted her resignation as a Parent Representative effective May 20, 2026.

**AND WHEREAS** in accordance with Article 8(d) of the *General and Vocational Colleges Act (CQLR, c C-29)*, a general meeting of parents was called by the Director General on May 19, 2026 for the purpose of electing two (2) Parent Representatives to the Board of Governors for a term of two (2) years.

**AND WHEREAS** parents/guardians in attendance at the general meeting elected Halima Said and Meghan Mclean to represent the Parent Group on the Board of Governors.

**Moved by: Sean Scott**

**Seconded by: Dan Daminato**

**THEREFORE, BE IT RESOLVED THAT:**

The CÉGEP Heritage College Board of Governors acknowledges the election of Halima Said and Meghan Mclean by their peers as Parent Representatives for a term of two (2) years to the Board of Governors effective May 19, 2026.

**Resolution #B263-1.5 was unanimously approved.**

**B263-2.0**

**CONSIDERATION OF MINUTES**

- 2.1** Board of Governors Special Meeting Minutes of March 30, 2026 were approved as presented via the Consent Agenda.
- 2.2** Board of Governors Meeting Minutes of April 15, 2026 were approved as presented via the Consent Agenda.
- 2.3** Executive Committee Meeting Minutes of May 13, 2026 were deposited for information which was acknowledged by the Board via the Consent Agenda motion.

**B263-3.0**

**STANDARD BUSINESS**

**3.1 ACS Graduates**

**RESOLUTION #B263-3.1**

**ATTESTATION OF COLLEGE STUDIES (ACS) | ATTESTATION D'ÉTUDES  
COLLÉGIALES (AEC) GRADUATES**

**WHEREAS** the Academic Dean has confirmed that the student named in the appended document (Ref. Doc. #B261-3.1a) has met the attestation requirements of their program in the 2000 Summer semester.

**AND WHEREAS** the Attestation of College Studies (ACS) is issued to graduating students by the College upon the recommendation of the Board of Governors.

**Moved by: Connor Spearman**

**Seconded by: Evelyn Gauthier**

**THEREFORE, BE IT RESOLVED THAT:**

The CÉGEP Heritage College Board of Governors accepts that the student named in the appended document (Ref. Doc. #B263-3.1a) as having met the attestation requirements of their program in the 2000 Summer semester as defined in the *College Education Regulations*.

**Resolution #B263-3.1 was approved by the Board via the Consent Agenda motion.**

**3.2 DCS Graduates**

**RESOLUTION #B263-3.2**

**DIPLOMA OF COLLEGE STUDIES (DCS) | DIPLÔME D'ÉTUDES COLLÉGIALES (DEC)  
GRADUATES**

**WHEREAS** the Academic Dean has confirmed that the students named in the appended document (Ref. Doc. #B263-3.2a) have met the diploma requirements of their programs in the 2025 Fall and 2026 Winter Semesters.

**AND WHEREAS** the Diploma of College Studies is issued to graduating students by the Ministry upon the recommendation of the Board of Governors.

**Moved by: Connor Spearman**

**Seconded by: Evelyn Gauthier**

**THEREFORE, BE IT RESOLVED THAT:**

The CÉGEP Heritage College Board of Governors accepts the students named in the appended document (Ref. Doc. #B263-3.2a) as having met the diploma requirements of their programs in the 2025 Fall and 2026 Winter Semesters as defined in the *College Education Regulations*.

**Resolution #B263-3.2 was approved by the Board via the Consent Agenda motion.**

### **3.3 2024-2027 Three-Year Board Work Plan**

This item was acknowledged via the Consent Agenda motion.

### **3.4 Director General Report**

The Director General provided the following verbal update:

#### **Parent Information Session – May 19**

- Approximately 200 parents in attendance.
- Approximately 10 parents on slate of candidates for elections to the Board.
- Good questions relating to academics, logistics.
- Thanks to Student Services for coordination of event.

#### **Lieutenant Governor’s Youth Medal Awards – May 23**

- Two (2) students from the College were recipients, Sammy Jamoul and another who was very involved in the Drama Club.

### **3.5 Academic Dean Report**

The Academic Dean thanked Sandra Stark for her support while he transitioned into his new role. Sandra Stark provided the following verbal update:

#### **Year-End Activities**

- Monday was the last day of exams;
- Many program showcases, presentations and gala events over the past couple of weeks.
- Teaching workloads are completed, and the Registrar is in the midst of scheduling.
- A few administrative documents have moved through the approval process which then come to the Board for adoption.

#### **Round 2 Admissions**

- Most programs for Fall 2026 are full.

#### **Summer Programs**

- Courses for June and July are ready.

In response to Dan Daminato’s query regarding AI impacts, Sandra Stark reported fewer cheating incidents using AI, but rather the more traditional cheating issues resurfaced however teachers have adjusted, and the AI subcommittee tackles the issue. Alan Davoust reported a major surge in cheating at UQO; the Director General reminded members of the nation-wide issues surrounding AI and the College’s academic integrity policy to help mitigate.

### **3.6 Student Association Report**

The Association President provided the following verbal report:

**Association 2026-2027 Elections**

- Campaigning took place during the first two (2) weeks of May.
- Elections closed on Monday.

**Clubs**

- \$5,000 was raised and funds are being distributed.

**Year-End Activities**

- Transition of new Executive is on-going.
- Office is being cleaned ready for Fall 2026.

**3.7 Subcommittee Report**

None.

**B263-4.0**

**BUSINESS ARISING**

**4.1 Bylaws – Final Approval**

**4.1.1 Bylaw #1 Concerning the General Administration of the College**

**RESOLUTION #B263-4.1.1**

**BYLAW #1 CONCERNING THE GENERAL ADMINISTRATION OF THE COLLEGE**

**WHEREAS** on November 27, 2024, the Board of Governors adopted the name change of the “Committee to Evaluation the Annual Performance of the Director General” to “Committee on Senior Executive Management” via Resolution #B251-6.5.4.

**AND WHEREAS** the College now holds elections for parents/guardians representatives to the Board of Governors in conjunction with the Parent/Guardian Information Sessions, requiring modifications to the elections process outlined in Appendix #B1.1 of Bylaw #1 Concerning the General Administration of the College.

**AND WHEREAS** on April 15, 2026, the Board of Governors acknowledged the proposed revisions to Bylaw #1 Concerning the General Administration of the College via Resolution #B262-5.1.1 (Notice of Motion) as presented in Reference Document #B263-4.1.1a.

**Moved by: Connor Spearman**

**Seconded by: Evelyn Gauthier**

**THEREFORE, BE IT RESOLVED THAT** upon recommendation by the Executive Committee, the Board of Governors adopts the proposed revisions to Bylaw #1 Concerning the General Administration of the College as presented in Reference Document #B263-4.1.1a.

	<p><b>Resolution #B263-4.1.1 was approved by the Board via the Consent Agenda motion.</b></p>
<p><b>B263-5.0</b></p>	<p><b>NEW BUSINESS</b></p> <p><b>5.1 Bylaws – Notice of Motion</b></p> <p><b>5.1.1 Bylaw #4 Concerning Academic Senate</b></p> <p>Sandra Stark presented an overview of the minor revisions to the Bylaw and reminded members of the need to review every five (5) years. The main edits included updating the administrative documents under the purview of Senate.</p> <p style="text-align: center;"><b>NOTICE OF MOTION</b></p> <p style="text-align: center;"><b>BOARD OF GOVERNORS</b></p> <p style="text-align: center;"><b>RESOLUTION #B263-5.1.1</b></p> <p style="text-align: center;"><b>BYLAW #4 CONCERNING ACADEMIC SENATE</b></p> <p><b>WHEREAS</b> in accordance with College practices, bylaws are reviewed every five (5) years.</p> <p><b>AND WHEREAS</b>, in 2025-2026, the Academic Senate undertook a review of Bylaw #4 Concerning the Academic Senate.</p> <p><b>AND WHEREAS</b> on April 2, 2026, the Academic Senate approved the proposed minor revisions to Bylaw #4 Concerning the Academic Senate.</p> <p><b>AND WHEREAS</b> on May 13, 2026, the Executive Committee reviewed the proposed minor revisions to Bylaw #4 Concerning the Academic Senate as presented in Reference Document #B263-5.1.1a.</p> <p><b>Moved by: Dan Daminato</b></p> <p><b>Seconded by: Connor Spearman</b></p> <p><b>THEREFORE, BE IT RESOLVED THAT</b> upon recommendation by the Academic Senate, the Executive Committee proposes the Board of Governors acknowledge the revisions to Bylaw #4 Concerning the Academic Senate as presented in Reference Document #B263-5.1.1a.</p> <p><b>Resolution #B263-5.1.1 was unanimously approved.</b></p> <p><b>5.2 Policies</b></p> <p><b>5.2.1 Policy #5 Concerning the Evaluation of Student Achievement</b></p> <p>For new members’ benefit, Sandra Stark informed them that the major revisions took place last year in order to amalgamate the various but related policies. The minor revisions presented relate to the language policies, Policy #34 Concerning the Promotion of the English Language and Policy #34 Concerning the French Language, the removal of the 30% ceiling</p>

for evaluations, and the replacement of “*exceptional*” to “*pedagogical*” circumstances under Article 4.3 Changes to Course Outlines.

#### **RESOLUTION #B263-5.2.1**

##### **POLICY #5 CONCERNING THE EVALUATION OF STUDENT ACHIEVEMENT**

**WHEREAS** following the implementation of Policy #5 Concerning the Evaluation of Student Achievement and subsequent revisions adopted May 28, 2025, Academic Services received feedback to clarify language evaluations.

**AND WHEREAS**, on April 2, 2026, the Academic Senate approved the proposed revisions to the Policy.

**AND WHEREAS**, on May 13, 2026, the Executive Committee reviewed the proposed revisions to the Policy as presented in Reference Document #B263-5.2.1a.

**Moved by: Connor Spearman**

**Seconded by: Alan Davoust**

**THEREFORE, BE IT RESOLVED THAT** upon the recommendation of the Academic Senate, the Executive Committee proposes the Board of Governors adopt the revisions to Policy #5 Concerning the Evaluation of Student Achievement as presented in Reference Document #B263-5.2.1a.

**Resolution #B263-5.2.1 was unanimously approved.**

#### **5.2.2 Policy #36 Concerning the Promotion of the English Language**

Sandra Stark provided an overview of the revisions which essentially moved most content to Policy #5 Concerning the Evaluation of Student Achievement. She informed members that discussions were held regarding the value of maintaining the Policy given the political climate. In response to a query regarding the definition of “*proper English*”, Sandra Stark said this had also been discussed but the emphasis was use within Program-specific courses, i.e., formal writing, oral presentations, etc.

#### **RESOLUTION #B263-5.2.2**

##### **POLICY #36 CONCERNING THE PROMOTION OF THE ENGLISH LANGUAGE**

**WHEREAS** in accordance with College practices, bylaws are reviewed every five (5) years.

**AND WHEREAS** the last revision of Policy #36 Concerning the Promotion of the English Language was adopted April 26, 2011 via Resolution #B146-4.2.

**AND WHEREAS**, on April 2, 2026, the Academic Senate approved the proposed revisions to the Policy #36 Concerning the Promotion of the English Language.

**AND WHEREAS**, on May 13, 2026, the Executive Committee reviewed the proposed revisions to Policy #36 Concerning the Promotion of the English Language as presented in Reference Document #B263-5.2.2a.

**Moved by: Eunice Kouame**

**Seconded by: Andrea Chamberland**

**THEREFORE, BE IT RESOLVED THAT** upon the recommendation of the Academic Senate, the Executive Committee proposes the Board of Governors adopt the revisions to Policy #36 Concerning the Promotion of the English Language as presented in Reference Document #B263-5.2.2a.

**Resolution #B263-5.2.2 was unanimously approved.**

### **5.2.3 Policy #34 Concerning the French Language**

The Director General provided a brief overview of the revision and approval process which included consultation with the internal Committee on the French Language and Francization. Teaching staff/Committee members requested the revisions related to the evaluation process, and the replacement of “equivalent” with “equitably” which relates to the development and delivery of courses. She reminded members that all provisions must be kept within the Policy due to legislation, as opposed to the provisions in Policy #36 Concerning the English Language which were moved to Policy #5 Concerning the Evaluation of Student Achievement.

In response to a question regarding student impacts, the Director General reported that the main issue is that some students, including those from the francophone system, are entering the College with subpar French language competencies. Regarding questions about support for students with disabilities and international students, the Director General informed members that courses to reinforce language competencies are offered however it doesn't address the issues tied to literature courses, and teachers have worked many hours to support the students. All international students are designated as Non-Certificate Holders and some come to the College without any French language competencies. There is frustration at the caps imposed on the College which binds its ability to help students succeed and impedes increasing the Quebec workforce and contribute to the economy. All the issues have been relayed to the Ministry with no solution in sight.

#### **RESOLUTION #B263-5.2.3**

#### **POLICY #34 CONCERNING THE FRENCH LANGUAGE**

**WHEREAS** on October 30, 2024, the Board of Governors adopted revisions to Policy #34 Concerning the French Language via Resolution #B250-6.4.1.

**AND WHEREAS** Teaching representatives on the Committee on Francisation and French Language proposed amendments regarding the evaluation process.

**AND WHEREAS** on May 11, 2026, the Committee on French Language and Francization reviewed the amendments regarding the evaluation process including secretarial amendments to align terminology with College administrative documents.

**AND WHEREAS** on May 11, 2026, the Executive Committee reviewed the proposed amendments to Policy #34 Concerning the French Language as presented in Reference Document #B263-5.2.3a.

**Moved by: Connor Spearman**

**Seconded by: Éric Chocron**

**THEREFORE, BE IT RESOLVED THAT** the Executive Committee recommends to the Board of Governors the adoption of revisions to Policy #34 Concerning the French Language as presented in Reference Document #B263-5.2.3a.

**Resolution #B263-5.2.3 was unanimously approved.**

### **5.3 Governance Matters**

#### **5.3.1 Copibec Agreement**

The Director General provided an overview of the agreement, the fees and reporting process.

#### **RESOLUTION #B263-5.3.1**

#### **AGREEMENT CONCERNING THE REPRODUCTION OF LITERARY WORKS IN EDUCATIONAL INSTITUTIONS AT THE COLLEGE LEVEL (COPYRIGHT)**

**WHEREAS** the agreement reached with the Société québécoise de gestion collective des droits de reproduction (Copibec) concerning the reproduction of literary works in educational institutions at the college level, which came into force on July 1, 2022, expired on June 30, 2025.

**AND WHEREAS** this agreement then continued to apply throughout the negotiations, in accordance with its clause 14.3.

**AND WHEREAS** an agreement in principle was recently reached between the representatives of the colleges and the representatives of Copibec concerning a new agreement for the reproduction of literary works in the colleges, for the period extending from July 1, 2025 to June 30, 2029.

**Moved by: Emily Menard**

**Seconded by: Evelyn Gauthier**


**THEREFORE, BE IT RESOLVED THAT** the Board of Governors:

1. Accepts the agreement concerning the reproduction of literary works in educational institutions at the college level annexed hereto;

	<p>2. Authorizes the President and CEO of the Fédération des cégeps, Marie Montpetit, to sign this agreement for and on behalf of CÉGEP Heritage College.</p> <p><b>Resolution #B263-5.3.1 was unanimously approved.</b></p>
<b>B263-6.0</b>	<p><b>OTHER</b></p> <p><b>6.1 Roundtable</b></p> <p>The Chair reminded members of the following:</p> <ul style="list-style-type: none"> <li>• The supper preceding the June 17 meeting will recognize former Board members and will be one (1) hour in duration. Members were also asked to respond to the catering options by June 11.</li> <li>• Information regarding the elections will be sent out shortly.</li> <li>• Board members have been invited to the Staff Recognition event on Wednesday, June 10 and Convocation on Tuesday, June 16.</li> </ul> <p>Board members expressed satisfaction of the meeting process.</p>
<b>B263-7.0</b>	<p><b>NEXT MEETING</b></p> <p><b>7.1</b> The next meeting is scheduled for June 17, 2026.</p>
<b>B263-8.0</b>	<p><b>TERMINATION</b></p> <p>All business having been concluded the meeting was terminated at 6:35 pm.</p>



Valerie Gamache  
Secretary General



Maria-Viviana Aguilar  
Chair

