

CÉGEP Heritage College

Board of Governors Recruitment

Date: August 18, 2026





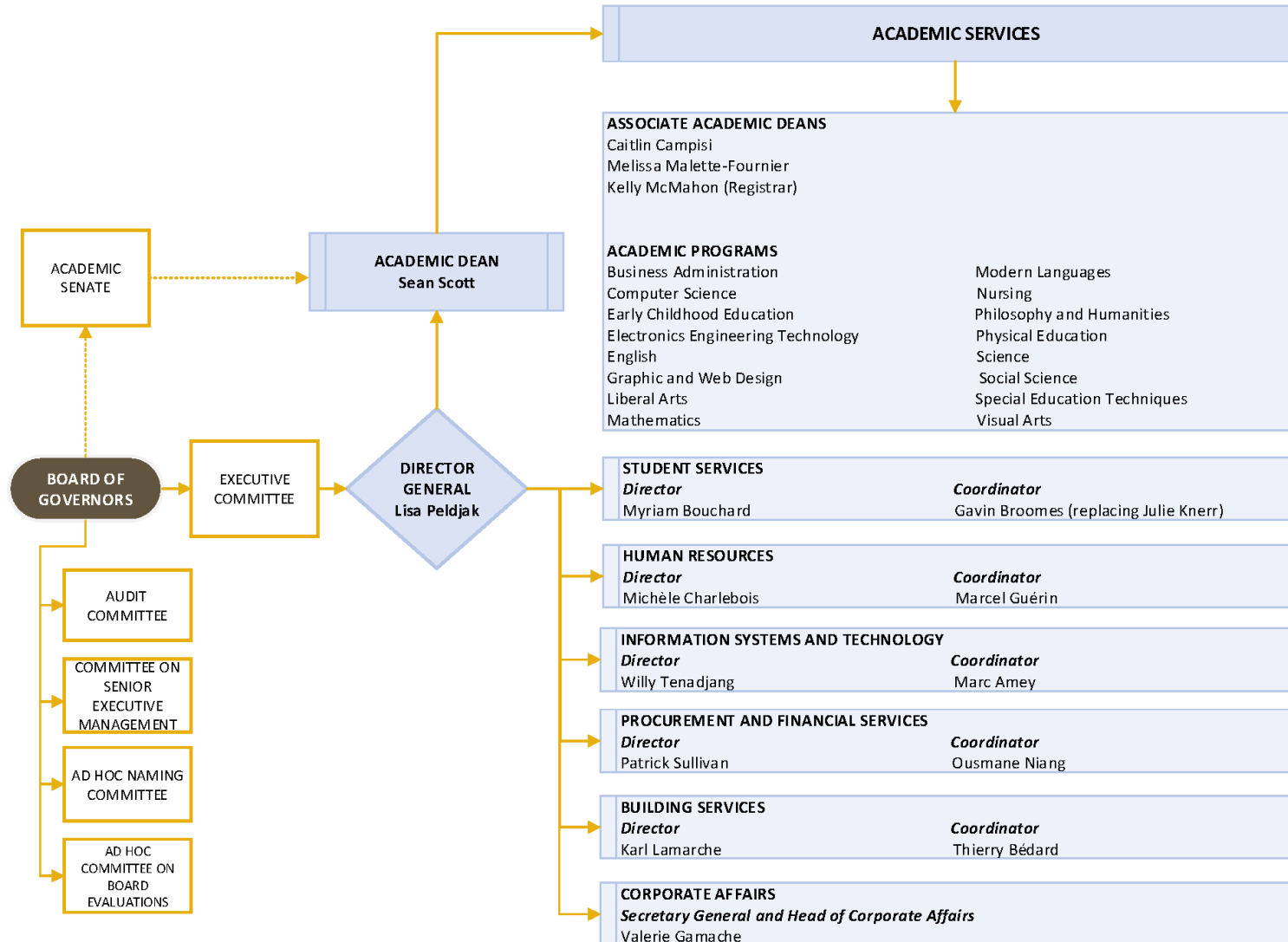
CONTENTS

- CÉGEP Heritage College
 - Management Organization Chart
 - Staff, Students and Campus
 - General Education
 - Continuing Education
- General Governance Concepts
 - Governance Pillars
 - Fiduciary Duty
 - Mission Statement
 - Vision Statement
- Board Membership
 - Composition
 - College Officers and Subcommittees
- Board Role and Responsibilities
- Process and Tools
- Questions?

CÉGEP HERITAGE COLLEGE



ORGANIZATIONAL CHART July 2026





CÉGEP HERITAGE COLLEGE (continued)

Main Campus

- 325 Cité des Jeunes Boulevard, Gatineau

Student Population

- Approximately 1,200 in Regular Education
- Approximately 60 in Continuing Education

Staff

- 70 Administrative Staff
- 155 Teachers



GENERAL EDUCATION

DIPLOMA OF COLLEGE STUDIES*

Pre-University (Two-Year) Programs

Liberal Arts

Science

Social Science

Visual Arts

Technical (Three-Year) Programs

Accounting and Management Technology

Computer Science

Early Childhood Education

Electronics Engineering Technology

Graphic and Web Design

Nursing

Special Education Techniques

*Programs are delivered in English however some courses are offered in or of French in compliance with the *Charter of the French Language (CQLR, c C-11)*.



GENERAL EDUCATION (continued)

General Education Courses

English

French

Humanities/Philosophy

Math

Physical Education

Springboard to a DCS



Continuing Education

One-Year Programs

Early Childhood Education (online)

Microsoft Network and Security Administrator

Recognition of Acquired Competencies

RAC for Early Childhood Education (CCS) and ECCE (ACS)

Personal Development

English Second Language

French Second Language



Continuing Education (continued)

<u>Business Services</u>	
Food Hygiene and Safety Courses	Microsoft Suite
Languages	Mastering Stress at Work

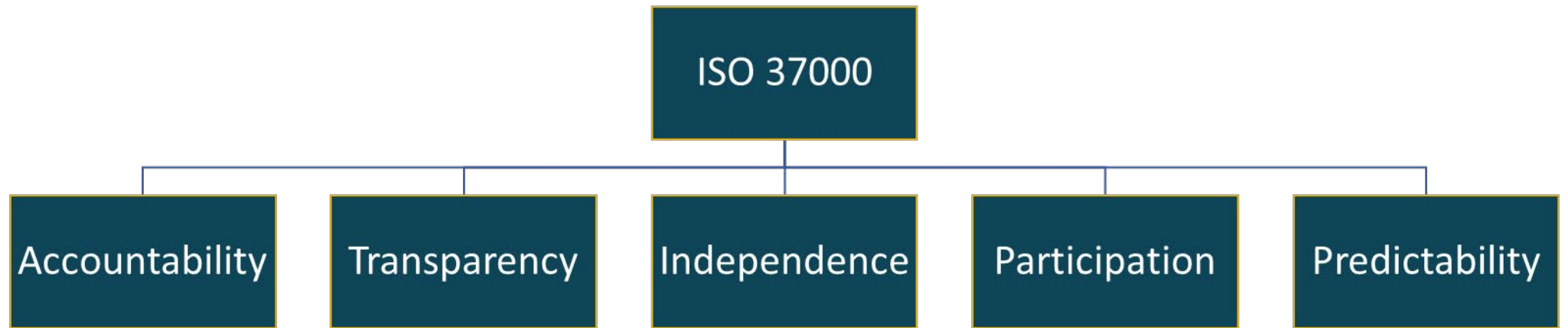
Workshops	
<u>Backyard Beekeeping</u>	<u>Personal Financial Planning</u>
<u>Leading with Emotional Intelligence, Empowerment, and Empathy in Customer Service</u>	<u>Thai Feast</u>
<u>Asian Dumplings</u>	<u>Wine Tasting</u>
<u>Mexican Fiesta</u>	<u>Pasta & Wine Pairing Workshop</u>
<u>Spanish Tapas & Wine Pairing Workshop</u>	<u>Holiday Baking</u>

GENERAL GOVERNANCE CONCEPTS



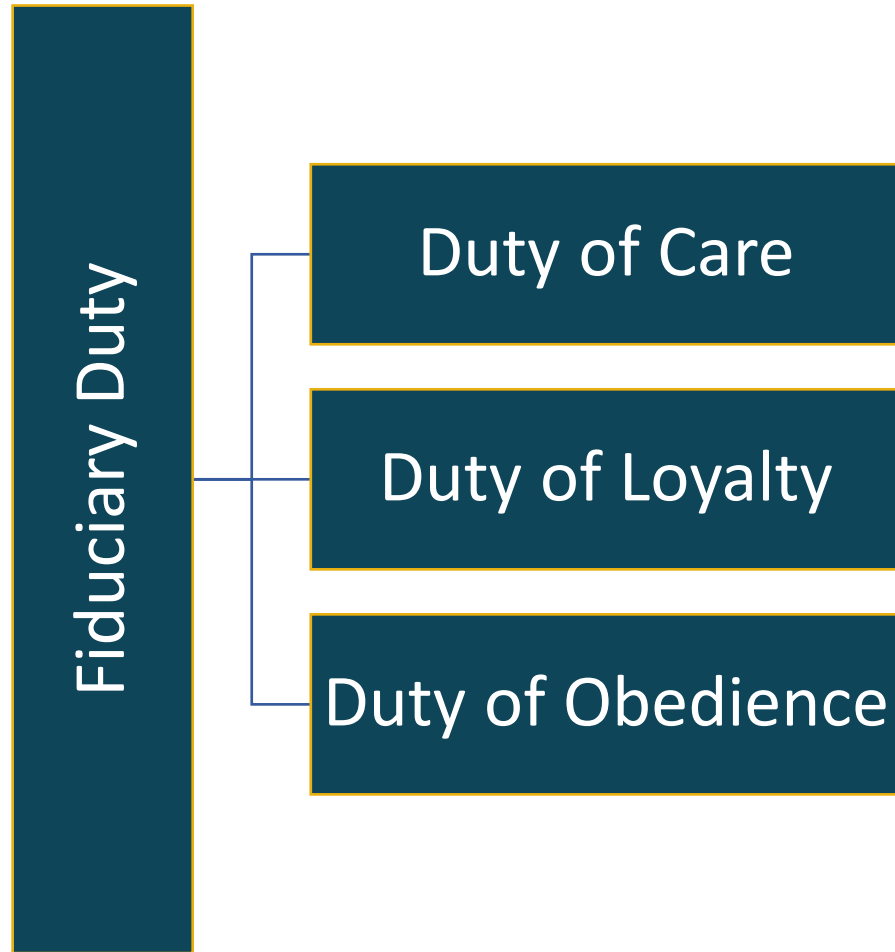


GOVERNANCE PILLARS





GUIDING PRINCIPLES



Mission Statement

To ensure every student and staff member achieves their full potential by providing life-enriching educational environments in all aspects of college life.

Vision Statement

Our College community is understood as an interconnected ecosystem in which each person's flourishing is dependent on our flourishing together.

BOARD MEMBERSHIP





BOARD COMPOSITION

Ministerial Appointments (7)

- 2 Socio-Economic group
- 1 University-level teaching institution
- 1 School board
- 1 Regional labour market partner
- 2 Regional businesses

***Ex Officio* Members (2)**

- Director General
- Academic Dean

Peer Appointed or Elected (10)

- 1 holder of DCS from a pre-university program
- 1 holder of DCS from a technical studies program
- 2 parents
- 1 student registered in pre-university studies program
- 1 student registered in technical studies program
- 2 Teaching staff
- 1 Professional staff
- 1 Support staff



COLLEGE OFFICERS AND SUBCOMMITTEES

College Officers (4)

- Board Chair
- Board Vice-Chair
- Director General
- Academic Dean

Board Subcommittees

- Executive Committee
- Academic Senate
- Audit Committee
- Committee on Senior Executive Management
- Ad Hoc Committee on the Naming of College Spaces and Services
- Ad Hoc Committee on Board Evaluations

BOARD ROLE AND RESPONSIBILITIES





ROLE AND RESPONSIBILITIES

In accordance with Bylaw #1 Concerning the General Administration of the College, in general terms:

- Establishes the general orientation, the objectives, the strategic plans, the policies, and the global strategies of the institution.
- Elects or appoints the Chair and Vice-Chair of the Board, the members of the Executive Committee, the administrative representatives on the Academic Senate, and members of its committees.

BOARD ROLE AND RESPONSIBILITIES (continued)

- Alignment with the Strategic Plan
- Allocation of resources to material matters
- Risk management



PROCESS





BOARD MEETINGS

Meetings

- Eight (8) meetings per year:
- Generally two (2) hours in duration
- In-person participation is preferred
 - Governors must request the Chair approval to attend by MS Teams
- Robert's Rules of Order
- Materials are distributed thirteen (13) (Consent Items) and five (5) (Regular Items) working days prior to the meeting



BOARD ENGAGEMENT

Before the Meeting

- Accept or decline meeting and pre-meeting dinner invites.
- Be knowledgeable of College Strategic Plan, bylaws and policies.
- Read all meeting materials:
 - Prepare any questions and forward to the Chair as soon as possible.
 - Collect trends.
- Understand the operating environment.

During the Meeting

- Have questions prepared.
- Practice effective challenge:
 - Business judgment rule.
- Respect the Chair's authority as meeting manager.
- Share trends, especially those potentially impacting the operating environment.



COMMON PRACTICES OF THE MOST EFFECTIVE BOARDS

- Arrive prepared and well informed.
- Develop and maintain relationships based on trust with peers and management.
- Work as a team.
- Exercise effective challenge.
- Spend meeting time on future (strategic initiatives).
- Communicate clear and concise feedback and decisions.



QUESTIONS?

Contact:

- Board Chair (bogchair@cegep-heritage.qc.ca)
- Board Vice-Chair (bogvicechair@cegep-heritage.qc.ca)
- Director General (lpeldjak@cegep-heritage.qc.ca)
- Academic Dean (sscott@cegep-heritage.qc.ca)
- Secretary General (secretarygeneral@cegep-heritage.qc.ca)